

REGULAR MEETING OF THE
SAN GORGONIO MEMORIAL HOSPITAL
BOARD OF DIRECTORS

September 1, 2020

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, September 1, 2020. In an effort to prevent the spread of COVID-19 (coronavirus), and in accordance with the Governor’s Executive Order N-29-20, there was no public location for attending this board meeting in person. Board members and members of the public participated via WebEx.

Members Present: Phillip Capobianco III, Susan DiBiasi (Chair), Estelle Lewis, Ehren Ngo, Ron Rader, Steve Rutledge, Lanny Swerdlow, Dennis Tankersley

Absent: None

Required Staff: Steve Barron (CEO), Holly Yonemoto (CBDO), Annah Karam, (CHRO), Pat Brown (CNO), Steven Hildebrand, MD (Chief of Staff), Ariel Whitley (Executive Assistant), Karan Singh, MD (CQO), Margaret Kammer (Controller), Susan Sommers (Infection Control Director)

AGENDA ITEM		ACTION / FOLLOW-UP
Call To Order	Chair Susan DiBiasi called the meeting to order at 4:03 pm.	
Public Comment	Members of the public who wished to comment on any item on the agenda were encouraged to submit comments by emailing publiccomment@sgmh.org prior to this meeting. No public comment emails were received.	
OLD BUSINESS		
Proposed Action - Approve Minutes August 4, 2020 regular meeting.	Chair DiBiasi asked for any changes or corrections to the minutes of the August 4, 2020 regular meeting as included on the board tablets. There were none.	The minutes of the August 4, 2020 regular meeting will stand correct as presented.
NEW BUSINESS		

AGENDA ITEM		ACTION / FOLLOW-UP
Hospital Board Chair monthly report	Chair DiBiasi congratulated the San Gorgonio Memorial Hospital Executive Team on their success with the Allscripts go-live.	
September, October and November Board/Committee meeting calendars	Calendars for September, October, and November were included on the board tablets.	
CEO Monthly report	<p>Steve discussed the go-live with Allscripts. He mentioned we have the Allscripts team on site along with our staff ensuring the implementation is successful. Steve mentioned that all of the businesses opening up as a result of COVID-19 closures, could create a small surge in hospital visits. He also mentioned that soon, we might see an increase in patients due to influenza season.</p> <p>Steven mentioned an Internal Medicine residency program with UCR. He stated that we are in the process of finalizing an agreement as well as a proforma model. A Special Meeting will be scheduled to approve the agreement.</p>	
Bi-monthly Patient Care Services report	<p>Chair DiBiasi noted that the bi-monthly Patient Care Services report was included on the board tablets.</p> <p>Pat Brown, CNO, reported that COVID numbers are going down and patients with health issues other than COVID-19 are returning to the hospital for care.</p> <p>Pat mentioned that all of the ICU/DOU rooms can be used as a negative pressure room for isolation in addition to the five modified Med/Surg rooms for a total of seven on the Med/Surg unit.</p> <p>Pat also mentioned that as of April 6th, the hospital adopted a no visitor policy, aside from dependent adults, children, and compassionate care.</p>	
Foundation monthly report – informational	Chair DiBiasi noted that the written Foundation monthly report was included on the board tablets.	

AGENDA ITEM		ACTION / FOLLOW-UP																
COMMITTEE REPORTS:																		
<p>Finance Committee</p> <p>Proposed Action – Recommend Approval of the July 2020 Financial Statement.</p>	<p>Holly Yonemoto, CFO, reviewed the Executive Summary of the July 2020 Financial report which was included on the board tablet. A copy of the Finance Committee’s August 25, 2020 meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the July 2020 Financial report as presented.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="480 716 1281 869"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Lewis</td> <td>Yes</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>	Capobianco	Yes	DiBiasi	Yes	Lewis	Yes	Ngo	Yes	Rader	Yes	Rutledge	Yes	Swerdlow	Yes	Tankersley	Yes	<p>M.S.C., (Rader/Swerdlow), the SGMH Board of Directors approved the July 2020 Financial Statement as presented.</p>
Capobianco	Yes	DiBiasi	Yes															
Lewis	Yes	Ngo	Yes															
Rader	Yes	Rutledge	Yes															
Swerdlow	Yes	Tankersley	Yes															
<p>Chief of Staff Report</p> <p>Proposed Action – Approve Recommendations of the Medical Executive Committee</p>	<p>Steven Hildebrand, MD, Chief of Staff briefly reviewed the Medical Executive Committee report as included on the Board Tablets.</p> <p>Approval Items:</p> <p>Policies & Procedures</p> <ul style="list-style-type: none"> • Automated External Defibrillator (AED) Check • Behavioral Health Center Random Drug Screens • Calorie Counts • Clozaril (clozapine) Protocol • Diet Instructions • Dietary Downtime Documentation • Pelvic Ultrasound • Skin and Wound Care – Dietary <p>Annual Approval of Patient Care Contracts</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="480 1692 1281 1845"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Lewis</td> <td>Yes</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Lewis	Yes	Ngo	Yes	Rader	Yes	Rutledge	Yes	Swerdlow	Yes	Tankersley	Yes	<p>M.S.C., (Rutledge/Rader), the SGMH Board of Directors approved the Medical Executive Committee recommended approval items as submitted.</p>
Capobianco	Yes	DiBiasi	Yes															
Lewis	Yes	Ngo	Yes															
Rader	Yes	Rutledge	Yes															
Swerdlow	Yes	Tankersley	Yes															

AGENDA ITEM		ACTION / FOLLOW-UP																
	Motion carried.																	
Proposed Action – Approve Policies and Procedures	<p>There were twenty-three (23) policies and procedures included on the board tablets presented for approval by the Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="480 573 1281 724"> <tr> <td>Capobianco</td> <td>No</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Lewis</td> <td>Yes</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>	Capobianco	No	DiBiasi	Yes	Lewis	Yes	Ngo	Yes	Rader	Yes	Rutledge	Yes	Swerdlow	Yes	Tankersley	Yes	M.S.C., (Rader/Lewis), the SGMH Board of Directors approved the policies and procedures as submitted.
Capobianco	No	DiBiasi	Yes															
Lewis	Yes	Ngo	Yes															
Rader	Yes	Rutledge	Yes															
Swerdlow	Yes	Tankersley	Yes															
Community Benefit events/Announcements/and newspaper articles	Miscellaneous information was included on the board tablets.																	
Adjourn to Closed Session	<p>Chair DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> ➤ Proposed Action – Recommend approval to the Healthcare District Board – Medical Staff Credentialing ➤ Receive Quarterly Infection Control/Risk Management report ➤ Telephone conference with legal counsel regarding pending litigation (1 case) <p>The meeting adjourned to Closed Session at 5:00 pm.</p>																	
Reconvene to Open Session	<p>The meeting reconvened to Open Session at 6:03 pm.</p> <p>At the request of Chair DiBiasi, Ariel Whitley reported on the actions taken/information received during the Closed Session as follows:</p> <ul style="list-style-type: none"> ➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing ➤ Received Quarterly Infection Control/Risk Management report ➤ Participated in a telephone conference with legal 																	

AGENDA ITEM		ACTION / FOLLOW-UP
	counsel regarding pending litigation and provided instructions to legal counsel (1 case)	
Future Agenda Items	Energy Savings Proposal	
Adjourn	The meeting was adjourned at 6:03 pm.	

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Administrative Assistant