

**REGULAR MEETING OF THE
SAN GORGONIO MEMORIAL HOSPITAL
BOARD OF DIRECTORS**

June 7, 2022

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, June 7, 2022. In an effort to prevent the spread of COVID-19 (coronavirus), there was no public location for attending this board meeting in person. Board members and members of the public participated via WebEx.

Members Present: Phillip Capobianco III, Susan DiBiasi (Chair), Ehren Ngo, Ron Rader, Steve Rutledge (Vice Chair), Randal Stevens, Dennis Tankersley, Siri Welch

Members Absent: Joel Labha

Required Staff: Steve Barron (CEO), Pat Brown (CNO/COO), Daniel Heckathorne (CFO), Sherif Khalil, MD (Chief of Staff), Annah Karam (CHRO), Ariel Whitley (Executive Assistant), Karan P. Singh, MD (CMO), Angie Brady (ED Director), Margaret Kammer (Controller), Susan Sommers (Infection Control Director), Peter Kim (Performance Improvement Director), Jayme Goodner (Surgical Services Director)

AGENDA ITEM		ACTION / FOLLOW-UP
Call To Order	Chair, Susan DiBiasi, called the meeting to order at 4:01 pm.	
Public Comment	Members of the public who wished to comment on any item on the agenda were encouraged to submit comments by emailing publiccomment@sgmh.org prior to this meeting. No public comment emails were received.	
GENERAL TOPIC		
Stroke Program Presentation		
OLD BUSINESS		
Proposed Action - Approve Minutes May 3, 2022,	Chair, Susan DiBiasi, asked for any changes or corrections to the minutes of the May 3, 2022, regular meeting as included on the board tablets.	The minutes of the May 3, 2022, regular meeting will stand correct

AGENDA ITEM		ACTION / FOLLOW-UP																				
regular meeting.		as presented.																				
NEW BUSINESS																						
Hospital Board Chair Monthly Report	Chair DiBiasi thanked Vice Chair, Steve Rutledge, for stepping in while she was absent.																					
CEO Monthly Report	Steve Barron, CEO briefly reported that there are two pieces of equipment being requested related to breast surgery. Steve also reported that the funds to purchase the equipment will come from the Nelda Rankin Trust.																					
June, July, & August Board/Committee meeting calendars	Calendars for June, July, & August were included on the board tablets.																					
Proposed Action – Reappoint existing board member to a second four-year term expiring June 30, 2026.	<p>Chair DiBiasi reported that one existing Hospital board members term was expiring as of June 30, 2022, and he is eligible for reappointment to serve a second full four-year term.</p> <p>The board member is Steve Rutledge.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1234 1250 1423"> <tbody> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Absent</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </tbody> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Absent	Welch	Yes	Motion carried.		M.S.C., (DiBiasi/Rader) of Directors approved the reappointment of existing board member Steve Rutledge to a second four-year term, expiring June 30, 2026.
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Absent																			
Welch	Yes	Motion carried.																				
Proposed Action – Recommend approval to Healthcare District Board. <ul style="list-style-type: none"> • Acquisition of Two CT Scanners from Canon Medical Systems, USA 	<p>Cannon Medical Systems USA provides innovative imaging solutions and services. To be designated as a Stroke Center, it is required of SGMH to house two CT Scanners. Cannon Medical Systems USA was selected as the company to acquire the two CT Scanners from.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1749 1250 1896"> <tbody> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Absent</td> </tr> </tbody> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Absent	M.S.C., (Rader/Welch), the SGMH Board of Directors voted to recommend approval to the Healthcare District Board of the acquisition of two CT Scanners from Canon Medical Systems, USA.				
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Absent																			

AGENDA ITEM				ACTION / FOLLOW-UP																				
	Welch	Yes	Motion carried.																					
COMMITTEE REPORTS:																								
Human Resources Committee	At the request of Committee Chair, Ron Rader, Annah Karam, Chief Human Resources Officer, briefly reviewed the reports that were reviewed at the committee meeting and the reports discussed as included on the board tablets. A copy of the Human Resources Committee’s May 18, 2022, meeting minutes were also included on the board tablets.																							
Finance Committee Proposed Action – Recommend Approval of the April 2022 Financial Statement (Unaudited).	Dan Heckathorne, CFO, reviewed the Executive Summary of the April 2022 Financial report which was included on the board tablet. A copy of the Finance Committee’s May 31, 2022, meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the April 2022 Financial report as presented. BOARD MEMBER ROLL CALL: <table border="1" data-bbox="383 1024 1250 1213"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Absent</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>			Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Absent	Welch	Yes	Motion carried.		M.S.C., (Rader/Welch), the SGMH Board of Directors approved the April 2022 Financial Statement as presented.
Capobianco	Yes	DiBiasi	Yes																					
Labha	Absent	Ngo	Yes																					
Rader	Yes	Rutledge	Yes																					
Stevens	Yes	Tankersley	Absent																					
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Proposed Action - Recommend Approval to Healthcare District Board to Approve Annual Insurance Renewals <ul style="list-style-type: none"> • Professional and General Liability Programs • Property and Casualty Programs 	Dan Heckathorne, CFO, reviewed the Annual Insurance Renewals including the Professional and General Liability and Property and Casualty Programs. Steve then discussed the Earthquake Limits proposal. The proposal was included as a handout and is available if requested. The Committee agreed that the Professional and General Liability Programs coverages and the Property and Casualty Programs coverages are recommended for approval to the Hospital Board as outlined. ** The Committee then reviewed options to obtain Earthquake insurance coverage. After discussion, it was determined that the Hospital’s budget does not have the funds required for such coverages at this time, and the Committee chose not to recommend the acquisition of earthquake coverages.			M.S.C., (Rutledge/Stevens), the SGMH Board of Directors voted to recommend approval to the Healthcare District Board of the Annual Insurance Renewals.																				

AGENDA ITEM		ACTION / FOLLOW-UP																				
	<p>It was noted that approval is recommended to the Hospital Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 459 1250 648"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Absent</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Absent	Welch	Yes	Motion carried.		
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<p>Chief of Staff Report</p> <p>Proposed Action – Approve Recommendations of the Medical Executive Committee</p>	<p>Sherif Khalil, MD, Chief of Staff, briefly reviewed the Medical Executive Committee report as included on the board tablets.</p> <p>Approval Items:</p> <ul style="list-style-type: none"> 2022 Annual Approval of Policies and Procedures <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 980 1247 1169"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Absent</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Absent	Welch	Yes	Motion carried.		<p>M.S.C., (Rader/Stevens), the SGMH Board of Directors approved the Medical Executive Committee recommended approval items as submitted.</p>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
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<p>Proposed Action – Approve Policies and Procedures</p>	<p>There were nine (9) policies and procedures included on the board tablets presented for approval by the Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1472 1247 1661"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Absent</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Absent	Welch	Yes	Motion carried.		<p>M.S.C., (Welch/Ngo), the SGMH Board of Directors approved the policies and procedures as submitted.</p>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Absent																			
Welch	Yes	Motion carried.																				
<p>Community Benefit events/Announcements/and newspaper articles</p>	<p>Miscellaneous information was included on the board tablets.</p>																					

AGENDA ITEM		ACTION / FOLLOW-UP
Future Agenda Items	None.	
Adjourn to Closed Session	<p>Vice Chair, Rutledge reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> ➤ Recommend approval to the Healthcare District Board – Medical Staff Credentialing <p>The meeting adjourned to Closed Session at 5:11 pm.</p>	
Reconvene to Open Session	<p>The meeting adjourned from closed session at 5:26 pm.</p> <p>At the request of Vice Chair Rutledge, Ariel Whitley reported on the actions taken/information received during the Closed Session as follows:</p> <ul style="list-style-type: none"> ➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing 	
Adjourn	The meeting was adjourned at 5:26 pm.	

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Executive Assistant