



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, November 5, 2024

6:00 PM

Modular C Classroom

600 N. Highland Springs Avenue, Banning, CA 92220

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at (951) 769-2160. **Notification 48 hours prior to the meeting** will enable the Healthcare District to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.02-35.104 ADA Title II].

TAB

I. Call to Order

S. McDougall, Chair

II. Public Comment

A five-minute limitation shall apply to each member of the public who wishes to address the Healthcare District Board of Directors on any matter under the subject jurisdiction of the Board. A thirty-minute time limit is placed on this section. No member of the public shall be permitted to “share” his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff for future study, research, completion and/or future Board Action.) (PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.)

On behalf of the Healthcare District Board of Directors, we want you to know that the Board acknowledges the comments or concerns that you direct to this Board. While the Board may wish to occasionally respond immediately to questions or comments if appropriate, they often will instruct the Hospital CEO, or other Hospital Executive personnel, to do further research and report back to the Board prior to responding to any issues raised. If you have specific questions, you will receive a response either at the meeting or shortly thereafter. The Board wants to ensure that it is fully informed before responding, and so if your questions are not addressed during the meeting, this does not indicate a lack of interest on the Board’s part; a response will be forthcoming.

NOTE: ALL MEMBERS OF THE SAN GORGONIO MEMORIAL HOSPITAL BOARD OF DIRECTORS ARE INVITED PARTICIPANTS AND MAY ADDRESS THE SAN GORGONIO MEMORIAL HEALTHCARE DISTRICT BOARD OF DIRECTORS AT ANY TIME DURING THIS MEETING.

TAB

OLD BUSINESS

III. * **Proposed Action - Approve Minutes**
• October 1, 2024, regular meeting

All

A

NEW BUSINESS

- IV. District Board Chair Monthly Report S. McDougall verbal
- V. Chief of Staff Report S. Khalil, MD B
***Proposed Action - Approve Recommendations of the Medical Executive Committee** Chief of Staff
▪ **ROLL CALL**
- VI. *** Proposed Action – Approve 2025 Meeting Dates** S. McDougall C
▪ **ROLL CALL**
- VII. ***Proposed Action - Approve July 2024 and August 2024 Financial Report** D. Heckathorne D
▪ **ROLL CALL**
- VIII. ***Proposed Action - Approve September 2024 Financial Report** D. Heckathorne E
▪ **ROLL CALL**
• Informational: Measure A Funds Report – September 2024 F
- IX. Quarterly Common Area Maintenance (CAM) Fees Report D. Heckathorne G
- X. Healthcare District Quarterly Investment Report – Informational D. Heckathorne H
- XI. ***Proposed Action - Approve the Contract for the Deposit of Public Funds** D. Heckathorne I
▪ **ROLL CALL**
- XII. ***Proposed Action - Approve Policies and Procedures** Staff J
▪ **ROLL CALL**

***** ITEMS FOR DISCUSSION/APPROVAL IN CLOSED SESSION**

S. McDougall

- Proposed Action – Approve Medical Staff Credentialing
(*Health & Safety Code §32155; and Evidence Code §1157*)

XIII. ADJOURN TO CLOSED SESSION

*** The Board will convene to the Open Session portion of the meeting approximately 2 minutes after the conclusion of Closed Session.**

RECONVENE TO OPEN SESSION

***** REPORT ON ACTIONS TAKEN DURING CLOSED SESSION**

S. McDougall

XIV. General Information

XV. Future Agenda Items

XVI. Adjournment

S. McDougall

***Action Required**

In accordance with The Brown Act, *Section 54957.5*, all public records relating to an agenda item on this agenda are available for public inspection at the time the document is distributed to all, or a majority of all, members of the Board. Such records shall be available at the Healthcare District Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

I certify that on November 1, 2024, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of San Geronio Memorial Healthcare District, and on the San Geronio Memorial Hospital website, said time being at least 72 hours in advance of the regular meeting of the Board of Directors (*Government Code Section 54954.2*).

Executed at Banning, California on November 1, 2024



Ariel Whitley, Executive Assistant

TAB A

REGULAR MEETING OF THE
SAN GORGONIO MEMORIAL HEALTHCARE DISTRICT
BOARD OF DIRECTORS

October 1, 2024

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, October 1, 2024, in Modular C meeting room, 600 N. Highland Springs Avenue, Banning, California.

Members Present: Shannon McDougall, Ron Rader, Randal Stevens, Lanny Swerdlow

Members Absent: Dennis Tankersley

Required Hospital: Steve Barron (CEO), John Peleuses (VP Ancillary and Support Services), Ariel Whitley (EA/Director of Compliance and Privacy), Angie Brady (CNE)

AGENDA ITEM	DISCUSSION	ACTION / FOLLOW-UP
Call To Order	Chair Shannon McDougall called the meeting to order at 6:04 pm.	
Public Comment	No public comment.	
OLD BUSINESS		
Proposed Action - Approve Minutes September 3, 2024, regular meeting.	Chair Shannon McDougall, asked for any changes or corrections to the minutes of the September 3, 2024, regular meeting. There were none.	The minutes of September 3, 2024, regular meeting will be stand correct as presented.
NEW BUSINESS		
District Board Chair Report	No formal report.	
Chief of Staff Report	There was no formal report. However, the Chief of Staff provided correspondence. The correspondence was received and is on file.	
Proposed Action – Approve the July 2024 and August 2024 Financial Report	No discussion. No action was taken.	This item will be presented for approval at the November board meeting.
• Informational - Measure A expenditures – August 2024	Chair McDougall noted that a copy of the Measure A funds and expenditures – August 2024 was included on the board tablets.	

AGENDA ITEM	DISCUSSION	ACTION / FOLLOW-UP												
Proposed Action – Approve Policies and Procedures	<p>There were fifty (50) policies and procedures included on the board tablets presented for approval by the Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="407 436 1214 541"> <tr> <td>McDougall</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table>	McDougall	Yes	Rader	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Absent	Motion carried.		<p>M.S.C., (Rader/Swerdlow), the SGMHD Board of Directors approved the policies and procedures as submitted.</p>
McDougall	Yes	Rader	Yes											
Stevens	Yes	Swerdlow	Yes											
Tankersley	Absent	Motion carried.												
Adjourn to Closed Session	<p>Chair Shannon McDougall reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> ➤ Proposed Action–Approve Medical Staff Credentialing. <p>The meeting adjourned to Closed Session at 6:08 pm.</p>													
Reconvene to Open Session	<p>The meeting was reconvened to Open Session at 6:10 pm.</p> <p>At the request of Chair Shannon McDougall, Ariel Whitley reported on the actions taken/ information received during closed session as follows:</p> <ul style="list-style-type: none"> ➤ Approved Medical Staff Credentialing with an exception to be disclosed to the Medical Staff Office. 													
General Information	<ul style="list-style-type: none"> • None. 													
Future Agenda Items	<ul style="list-style-type: none"> • None 													
Adjournment	<p>The meeting was adjourned at 6:11 pm.</p>													

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Healthcare District Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

TAB B

SAN GORGONIO MEMORIAL HOSPITAL

Medical Staff Services Department

M E M O R A N D U M

DATE: October 23, 2024

TO: Chair
Governing Board

FROM: Sherif Khalil, M.D., Chairman
Medical Executive Committee

SUBJECT: MEDICAL EXECUTIVE COMMITTEE REPORT

At the Medical Executive Committee held this date, the following items were approved, with recommendations for approval by the Governing Board:

Approval Item(s):

CT Contrast Policy - 2024 Annual Approval

All CT examinations with contrast will be completed per this policy and protocol (See attached).

Reference Laboratory

Reference Laboratory for Fever of Unknown Origin (FUO) Testing, contingent upon the recommendation of Dr. Johnny Liqueste, M.D. for further pathogen workups. Laboratory and imaging findings vary according to the source of a fever of unknown origin (FUO). Imaging should be directed by historical, physical, and basic laboratory clues.

TAB C

HEALTHCARE DISTRICT
2025 MEETING DATES FOR BOARD APPROVAL

Healthcare District – meeting begins at 6:00 pm

Tuesday, January 7
Tuesday, February 4
Tuesday, March 4
Tuesday, April 1
Tuesday, May 6
Tuesday, June 3
Tuesday, July 1
Tuesday, August 5
Tuesday, September 2
Tuesday, October 7
Tuesday, November 4
Tuesday, December 2

~~**Measure A Community Oversight Committee – meeting begins at 5:15 pm**~~

~~Wednesday, May 21
Wednesday, November 19~~

Measure H Community Oversight Committee – meeting begins at 5:00 pm

Wednesday, May 21
Wednesday, November 19

TAB D

Balance Sheet DISTRICT - YTD

DISTRICT - YTD	Jun 23 Act YTD	May 24 Act YTD	Jun 24 Act YTD	Jul 24 Act YTD	Var Jun 24 Act	Var%
NET BALANCE SHEET	30,887	5	1	-2	-3	-300.00 %
[-] TOTAL ASSETS	121,223,805	138,036,975	137,452,996	138,599,792	1,146,796	0.83 %
[-] TOTAL ASSETS	121,223,805	138,036,975	137,452,996	138,599,792	1,146,796	0.83 %
[-] CURRENT ASSETS	5,448,747	5,676,781	5,015,943	5,369,917	353,974	7.06 %
[-] CASH & EQUIVALENTS	2,937,644	3,210,112	1,370,686	1,107,039	-263,647	-19.23 %
[-] OTHER CURRENT ASSETS	2,511,103	2,466,669	3,645,257	4,262,878	617,621	16.94 %
[-] TAXES RECEIVABLE	1,724,469	1,680,035	3,335,975	3,953,596	617,621	18.51 %
[-] MISC RECEIVABLE	660,465	660,465	0	0	0	0.00 %
[-] PREPAID EXPENSES	126,169	126,169	309,282	309,282	0	0.00 %
[+] ASSETS WHICH USE IS LIMITED	9,097,642	14,178,230	18,379,277	18,616,124	236,847	1.29 %
[-] NET PROPERTY, PLANT, AND EQUIPMENT	71,309,907	71,442,461	72,609,851	73,167,486	557,635	0.77 %
[-] PROPERTY, PLANT, AND EQUIPMENT	164,549,415	170,101,900	171,762,011	172,745,482	983,471	0.57 %
[-] LESS: ACCUMULATED DEPRECIATION	-93,239,508	-98,659,439	-99,152,160	-99,577,996	-425,836	-0.43 %
[-] OTHER ASSETS	35,367,509	46,739,503	41,447,925	41,446,265	-1,660	0.00 %
[-] OTHER ASSETS	35,367,509	46,739,503	41,447,925	41,446,265	-1,660	0.00 %
[-] INVESTMENT IN AFFILIATE	34,802,583	46,203,055	40,923,288	40,923,288	0	0.00 %
[-] BONDS	564,926	536,448	524,637	522,977	-1,660	-0.32 %
[-] TOTAL LIABILITIES & FUND BALANCE	121,192,918	138,036,970	137,452,995	138,599,794	-1,146,799	-0.83 %
[-] TOTAL LIABILITIES	115,631,631	126,937,693	123,587,505	124,575,875	-988,370	-0.80 %
[-] CURRENT LIABILITES	1,951,521	6,729,520	3,845,264	4,847,086	-1,001,822	-26.05 %
[-] ACCOUNTS PAYABLE	341,741	-431,454	1,877,916	2,518,801	-640,885	-34.13 %
[-] OTHER CURRENT LIABILITIES	1,609,780	7,160,974	1,967,348	2,328,285	-360,937	-18.35 %
[+] LONG TERM LIABILITIES	113,680,110	120,208,173	119,742,241	119,728,789	13,452	0.01 %
[-] NET ASSETS	5,561,287	11,099,277	13,865,490	14,023,919	-158,429	-1.14 %
[-] NET ASSETS - UNRESTRICTED	5,561,287	11,099,277	13,865,490	14,023,919	-158,429	-1.14 %
[-] NET ASSETS - BEGINNING OF PERIOD	844,181	5,592,174	5,592,174	13,865,493	-8,273,319	-147.94 %
[-] CURRENT YEAR NET GAIN/(LOSS)	4,717,106	5,507,103	8,273,316	158,426	-8,114,890	-98.09 %

Balance Sheet DISTRICT - YTD

DISTRICT - YTD

Jun 23 Act YTD Jun 24 Act YTD Jul 24 Act YTD **Aug 24 Act YTD** Var Jun 24 Act Var%

NET BALANCE SHEET	30,887	1	-2	0	-1	-100.00 %
[-] TOTAL ASSETS	121,223,805	137,452,996	138,599,792	133,126,785	-4,326,211	-3.15 %
[-] TOTAL ASSETS	121,223,805	137,452,996	138,599,792	133,126,785	-4,326,211	-3.15 %
[-] CURRENT ASSETS	5,448,747	5,015,943	5,369,917	5,262,602	246,659	4.92 %
[-] CASH & EQUIVALENTS	2,937,644	1,370,686	1,107,039	449,542	-921,144	-67.20 %
[-] OTHER CURRENT ASSETS	2,511,103	3,645,257	4,262,878	4,813,060	1,167,803	32.04 %
[-] TAXES RECEIVABLE	1,724,469	3,335,975	3,953,596	4,503,778	1,167,803	35.01 %
[-] MISC RECEIVABLE	660,465	0	0	0	0	0.00 %
[-] PREPAID EXPENSES	126,169	309,282	309,282	309,282	0	0.00 %
[-] ASSETS WHICH USE IS LIMITED	9,097,642	18,379,277	18,616,124	13,267,401	-5,111,876	-27.81 %
[-] NET PROPERTY, PLANT, AND EQUIPMENT	71,309,907	72,609,851	73,167,486	72,880,800	270,949	0.37 %
[-] PROPERTY, PLANT, AND EQUIPMENT	164,549,415	171,762,011	172,745,482	172,884,632	1,122,621	0.65 %
[-] LESS: ACCUMULATED DEPRECIATION	-93,239,508	-99,152,160	-99,577,996	-100,003,832	-851,672	-0.86 %
[-] OTHER ASSETS	35,367,509	41,447,925	41,446,265	41,715,982	268,057	0.65 %
[-] OTHER ASSETS	35,367,509	41,447,925	41,446,265	41,715,982	268,057	0.65 %
[-] INVESTMENT IN AFFILIATE	34,802,583	40,923,288	40,923,288	41,194,665	271,377	0.66 %
[-] BONDS	564,926	524,637	522,977	521,317	-3,320	-0.63 %
[-] TOTAL LIABILITIES & FUND BALANCE	121,192,918	137,452,995	138,599,794	133,126,785	4,326,210	3.15 %
[-] TOTAL LIABILITIES	115,631,631	123,587,505	124,575,875	118,694,090	4,893,415	3.96 %
[-] CURRENT LIABILITES	1,951,521	3,845,264	4,847,086	2,413,753	1,431,511	37.23 %
[-] ACCOUNTS PAYABLE	341,741	1,877,916	2,518,801	1,851,951	25,965	1.38 %
[-] OTHER CURRENT LIABILITIES	1,609,780	1,967,348	2,328,285	561,802	1,405,546	71.44 %
[-] LONG TERM LIABILITIES	113,680,110	119,742,241	119,728,789	116,280,337	3,461,904	2.89 %
[-] NET ASSETS	5,561,287	13,865,490	14,023,919	14,432,695	-567,205	-4.09 %
[-] NET ASSETS - UNRESTRICTED	5,561,287	13,865,490	14,023,919	14,432,695	-567,205	-4.09 %
[-] NET ASSETS - BEGINNING OF PERIOD	844,181	5,592,174	13,865,493	13,865,493	-8,273,319	-147.94 %
[-] CURRENT YEAR NET GAIN/(LOSS)	4,717,106	8,273,316	158,426	567,202	-7,706,114	-93.14 %

TAB E

	A	B	C	D	E	F	G	H	I	J
1	SAN GORGONIO MEMORIAL HEALTHCARE DISTRICT									10/23/24
2	INCOME STATEMENT	DISTRICT Sept 24 Work Budget	DISTRICT Sept 24 Act	Variance DISTRICT Sept 24 Act DISTRICT Sept 24 Work	% VARIANCE		DISTRICT Sept 24 Work Budget YTD	DISTRICT Sept 24 Act YTD	Variance DISTRICT Sept 24 Act DISTRICT Sept 24 Work	% VARIANCE
3	NET INCOME	385,827	(63,356)	(449,183)	-116.4%		1,169,519	141,064	(1,028,455)	-87.9%
4	EBIDA	408,515	318,801	(89,714)	-22.0%		1,262,583	1,223,183	(39,400)	-3.1%
5										
6	OTHER OPERATING REVENUE	467,289	463,728	(3,561)	-0.8%		1,401,867	1,391,191	(10,676)	-0.8%
7	OTHER REVENUE - DSH	190	0	(190)	-100.0%		570	0	(570)	-100.0%
8	OTHER REVENUE - OTHER	3,993	622	(3,371)	-84.4%		11,979	1,873	(10,106)	-84.4%
9	OPERATING TAX REVENUES	463,106	463,106	0	0.0%		1,389,318	1,389,318	0	0.0%
10	703232 - OPERATING REVENUE TAX REVENUE MH.	275,536	275,536	0	0.0%		826,608	826,608	0	0.0%
11	703533 - OTHER REVENUE PROP 13	187,570	187,570	0	0.0%		562,710	562,710	0	0.0%
12	703634 - OTHER REVENUE ABX 163	0	0	0	0.0%		0	0	0	0.0%
13										
14	TOTAL OPERATING EXPENSE	58,774	144,927	(86,153)	-146.6%		139,284	168,008	(28,724)	-20.6%
15	PROFESSIONAL FEES	29,467	131,098	(101,631)	-344.9%		88,401	148,938	(60,537)	-68.5%
16	601922 - CONSULTING FEES	0	9,525	(9,525)	100.0%		0	9,525	(9,525)	100.0%
17	601923 - LEGAL FEES	8,333	35,553	(27,220)	-326.7%		24,999	43,457	(18,458)	-73.8%
18	601962 - GROUND PURCHASED SERVICES	10,830	9,184	1,646	15.2%		32,490	13,712	18,778	57.8%
19	601966 - OTHER PURCHASED SERVICES	0	197	(197)	100.0%		0	381	(381)	100.0%
20	601969 - PURCHASED SERVICES	10,304	76,639	(66,335)	-643.8%		30,912	81,863	(50,951)	-164.8%
21	UTILITIES	0	12,795	(12,795)	100.0%		0	12,795	(12,795)	100.0%
22	602179 - WATER	0	12,795	(12,795)	100.0%		0	12,795	(12,795)	100.0%
23	OTHER EXPENSES	29,307	1,034	28,273	96.5%		50,883	6,275	44,608	87.7%
24	602470 - FREIGHT SALES TAX	19,027	(116)	19,143	100.6%		27,274	151	27,123	99.4%
25	602472 - ELECTION FEES	0	0	0	0.0%		0	0	0	0.0%
26	602489 - ENTERTAINMENT	(313)	0	(313)	100.0%		(939)	0	(939)	100.0%
27	602490 - OTHER EXPENSES	10,593	1,150	9,443	89.1%		24,548	6,124	18,424	75.1%
28										
29	NON-OPERATING REVENUE & EXPENSE	766,942	562,095	(204,847)	-26.7%		2,275,826	1,441,393	(834,433)	-36.7%
30	703098 - NON-OPERATING INTEREST INCOME	13,635	162,095	148,460	1088.8%		40,905	191,393	150,488	367.9%
31	903031 - NON-OPERATING DONATIONS/GAIN ON SALE	25,000	0	(25,000)	0.0%		50,000	50,000	0	0.0%
32	903430 - NON-OPERATING TAX REVENUE MA.	728,307	400,000	(328,307)	-45.1%		2,184,921	1,200,000	(984,921)	-45.1%
33										
34	TOTAL INTEREST & DEPRECIATION	789,630	944,252	(154,622)	-19.6%		2,368,890	2,523,512	(154,622)	-6.5%
35	DEPRECIATION	425,836	420,499	5,337	1.3%		1,277,508	1,272,171	5,337	0.4%
36	INTEREST & AMORTIZATION	363,794	523,753	(159,959)	-44.0%		1,091,382	1,251,341	(159,959)	-14.7%

Balance Sheet DISTRICT - YTD

DISTRICT - YTD	Jun 24 Act YTD	Sep 24 Act YTD	Var Jun 24 Act	Var%
NET BALANCE SHEET	UNAUDITED 2	2	0	0.00 %
☐ TOTAL ASSETS	95,958,537	92,588,076	-3,370,461	-3.51 %
☐ TOTAL ASSETS	95,958,537	92,588,076	-3,370,461	-3.51 %
☐ CURRENT ASSETS	3,758,794	4,723,130	964,336	25.66 %
☑ CASH & EQUIVALENTS	1,370,686	613,396	-757,290	-55.25 %
☐ OTHER CURRENT ASSETS	2,388,108	4,109,734	1,721,626	72.09 %
☑ TAXES RECEIVABLE	2,078,826	4,109,734	2,030,908	97.69 %
☑ MISC RECEIVABLE	0	0	0	0.00 %
☑ PREPAID EXPENSES	309,282	0	-309,282	-100.00 %
☑ ASSETS WHICH USE IS LIMITED	17,825,841	13,093,517	-4,732,324	-26.55 %
☐ NET PROPERTY, PLANT, AND EQUIPMENT	73,849,265	74,420,684	571,419	0.77 %
☐ PROPERTY, PLANT, AND EQUIPMENT	172,088,213	173,931,803	1,843,590	1.07 %
☑ LAND & LAND IMPROVEMENTS	4,828,182	4,861,325	33,143	0.69 %
☑ BUILDINGS & BUILDING IMPROVEMENTS	132,533,755	132,652,072	118,317	0.09 %
☑ FIXED EQUIPMENT	30,335,813	30,377,009	41,196	0.14 %
☑ CONSTRUCTION IN PROGRESS	4,390,463	6,041,397	1,650,934	37.60 %
☑ LESS: ACCUMULATED DEPRECIATION	-98,238,948	-99,511,119	-1,272,171	-1.29 %
☑ OTHER ASSETS	524,637	350,745	-173,892	-33.15 %
☐ TOTAL LIABILITIES & FUND BALANCE	95,958,535	92,588,074	3,370,461	3.51 %
☐ TOTAL LIABILITIES	124,157,738	120,646,209	3,511,529	2.83 %
☐ CURRENT LIABILITES	8,310,514	8,663,753	-353,239	-4.25 %
☑ ACCOUNTS PAYABLE	2,448,149	3,331,502	-883,353	-36.08 %
☐ OTHER CURRENT LIABILITIES	5,862,365	5,332,251	530,114	9.04 %
☑ ACCRUED INTEREST PAYABLE	1,967,348	1,074,271	893,077	45.39 %
☑ DEBT - CURRENT	3,895,017	4,257,980	362,963	9.32 %
☑ LONG TERM LIABILITIES	115,847,224	111,982,456	3,864,768	3.34 %
☐ NET ASSETS	-28,199,203	-28,058,135	-141,068	-0.50 %
☐ NET ASSETS - UNRESTRICTED	-28,199,203	-28,058,135	-141,068	-0.50 %
☑ NET ASSETS - BEGINNING OF PERIOD	-41,887,744	-28,199,199	-13,688,545	-32.68 %
☑ CURRENT YEAR NET GAIN/(LOSS)	13,688,541	141,064	-13,547,477	-98.97 %

TAB F

Measure A Project General Obligation Funds
Statement of Funds Flows

PROCEEDS SUMMARY:		
Initial Proceeds		108,041,365
<u>Investment Income</u>		
FSA Inc. (Series 2006 A)		1,762,060
BB&T GIC (Series 2008 B)		1,461,176
Bank of Hemet Series A		1,001
City National Money Market		81
GE Capital (Series 2009 C)		2,638,823
Security Bank Money Market		39,653
Interest Income SUBTOTAL		5,902,795
Total Proceeds Available for Measure A:	\$	113,944,159
FUND FLOWS:		
Total Measure A Funds Initial Proceeds (from above)		108,041,364.81
Add:	<u>Rate</u>	<u>Interest Income</u>
FSA Inc. (Series 2006 A), FY 07	5.27%	1,030,536.43
FSA Inc. (Series 2006 A), FY 08	5.27%	635,706.73
FSA Inc. (Series 2006 A), FY 09	5.27%	95,817.32
BB&T GIC (Series 2008 B) FY 09	4.94%	680,384
BB&T GIC (Series 2008 B) FY 10	4.94%	648,151
BB&T GIC (Series 2008 B) FY 11	4.94%	132,640
GE Capital (Series 2009 C) FY 10	1.75%	688,722
GE Capital (Series 2009 C) FY 11	1.75%	956,529
GE Capital (Series 2009 C) FY 12	1.75%	591,104.24
GE Capital (Series 2009 C) FY 13	1.75%	293,402.39
GE Capital (Series 2009 C) FY 14	1.75%	109,065.59
Bank of Hemet Series A		1,001
City National Money Market		81
Security Bank Construction funds		1,126
Security Bank Construction Money Market		38,527
Total Interest Income earned	\$	5,902,795
Project Expenditures (from above)	\$	113,944,067
Total Consolidated Funds available:	\$	92.00
	spent to date	100%
MEASURE A BALANCES:		
	Balances as of 09/30/2024	
Security Bank of California Construction Funds	1812	92
Security Bank of California Money Market	2509	-
Total Balances	\$	92
	VARIANCE \$	(0.00)

TAB G

Update on Medical Office Building Common Area Maintenance Fees Billings and Payments

Billings From

1/1/2011 Thru

9/30/2024

SUMMARY

		<u>TOTAL BILLED</u>	<u>TOT COLLECTED</u>	<u>AMT DUE</u>	<u>Mos in arrears</u>
Building #1	San Gorgonio Investors	\$84,836.01	\$70,556.44	\$14,279.57	28
Building #2	Ahsan Qazi, MD & Jung Yoo, MD Highland Springs Medical Building Partners	\$81,037.83	\$73,714.61	\$7,323.22	14
Building #3	Ahsan Qazi, MD & Jose Limon, MD Memorial Hospital Professional Building	\$82,339.54	\$71,844.34	\$10,495.20	21
Building #4	Rancho Paseo Medical Group	\$87,264.21	\$72,063.41	\$15,200.80	29
Building #5	Rancho Paseo Medical Group Highland Springs LLC	\$85,521.49	\$68,977.87	\$ 16,543.62	33
Lots 6 & 7	Wellness Properties-Dr. Borna	\$130,391.40	\$99,915.82	\$30,475.58	30
TOTALS		\$551,390.48	\$457,072.49	\$94,317.99	

TAB H

**SAN GORGONIO MEMORIAL HEALTHCARE DISTRICT
QUARTERLY INVESTMENT REPORT**

Has the authority to invest funds been delegated to the District's CFO within the past 12 months?	Yes
What is the quarterly period covered by this report (June 30th, September 30th, December 31st or March 31st)?	9/30/2024
What is the date of preparation of this quarterly report?	10/18/2024
Has the preparation of this report been within 30 days following the end of the quarter being reported?	Yes
What is the date of presentation of this quarterly report to the District's Board of Directors?	11/5/2024
Has this report been submitted to the Board within 45 days following the end of the quarter being reported (Sec. 53646(b)(1))?	Yes
Are any of the District's funds under the management of contracting parties? If yes, list the contracting parties.	No Not applicable
Is the District's investment portfolio in compliance with the District's Investment Policy? If not, indicate why.	Yes Not applicable
If District manages an investment pool, is it able to meet its obligations for the 6 months following this quarter's end? If not, indicate why sufficient money shall, or may, not be available.	Not applicable Not applicable

Management Summary (Required pursuant to Investment Code Section 12)):

District reserves are maintained in collateralized deposit accounts with FDIC insured banks with the exception of the following accounts:

- 1 Ad Valorem Tax Deposit Account with U.S. Bank (pursuant to Deposit and Transfer Agreement dated September 1, 2022)*
 - 2 District Reserve Account for GO Bonds with the HCN Bank (ad valorem taxes in excess of GOB debt service requirements)**
 - 3 Excess Cash Custody Account with U.S. Bank (excess unrestricted cash pursuant to issuance of the 2022 Revenue Bonds)***
 - 4 GO Bond Project Account with LAIF (funds held over from prior GOBs)****
- * Held by U.S. Bank in First American Funds Shares - D Treasury Obligations
 ** Held by HCN Bank in their Premier Money Market Public Account
 *** Held in the Local Agency Investment Fund, a pooled money investment account managed by the State Treasurer's Office ("LAIF")
 **** Held in Demand Deposit State and Local Government Series (SLGS) US Treasury obligations

As such, the attached worksheets provide the beginning and ending quarterly balances of each of the above-indicated accounts that are not in collateralized checking account. The attached worksheets also provide information concerning the activity in each of these accounts that have occurred within each quarterly period being reported on. These four investment accounts are invested directly in US Treasury securities or are invested in money market accounts that invest primarily or only in US Treasury securities

Required Information (Analysis of current investment portfolio & individual transactions, if applicable):

Beginning quarterly balance of Investment Accounts (see attached worksheets)

- Add: Purchases and transfers of securities
- Add: Investment income
- Deduct: Administrative fees
- Deduct: Sales and transfers of securities

Deduct: Maturities of securities
Ending quarterly balance of Investment Accounts

Ending cash & cash equivalents held in District accounts (see attached worksheets)

Description of the investment portfolio:
See the attached worksheets.

Listing of investments, including the following information: ((Required pursuant to Section 53646(b)(1) of the Code)

Type of investment (see attached worksheets)

Issuer of investment

Maturity date of investment

Par amount invested in all securities

Dollar amount invested with all securities

Funds, investments or programs under management of contracted parties

Investments and moneys held by the District

With respect to securities held by the District and under management of any outside party, provide the following information:

Current market value as of the date of the report *

Source of current market valuation *

*** The above information is not required if investments are with:**

LAIF (managed by the State Treasurer's Office)

Banks, S&Ls or Credit Unions in accounts insured by the FDIC or similar federal insurance programs

County investment pools

In these instances, the most recent statemens received by the District are sufficient.

HCN BANK
Premier Money Market Public Account

	<u>Acct. No. 6212</u>
Balance as of 6/30/24	\$ 6,744,776.16
Interest 7/31/24	609.80
Interest 8/31/24	554.42
Interest 9/30/24	572.94
Balance and Market Value as of 9/30/24	<u><u>\$ 6,746,513.32</u></u>

Investments are held in the Bank's Premier Money Market Public Account. This account is collateralized pursuant to the Local Agency Security Program administered by the State of California. Collateral securities include U.S. Government Treasury and Agency securities held by an approved Agent of Depository, US Bank Trust. Market value is based on statements received.

LOCAL AGENCY INVESTMENT FUND ("LAIF")

Balance as of 6/30/24	\$ 5,157.05
Interest 7/15/24 (Quarterly)	58.19
Interest 8/15/24	-
Interest 9/15/24	-
Balance and Market Value as of 9/30/24	<u><u>\$ 5,215.24</u></u>

LAIF currently has over 2,300 participants (primarily special districts & cities) and \$19.6 billion in assets. LAIF currently maintains approximately 80% of its portfolio in Treasury and Agency obligations with their remaining portfolio in CDs, bank notes, commercial paper and time deposits. Market value is based on statements received.

**US BANK SGMHcD DEPOSIT AND TRANSFER AGREEMENT (dated 9/1/22)
2021 and 2022 Revenue Bonds Lock Box**

	TRF	VATRA	NVATRA
	Acct. 5002	Acct. 5000	Acct 5001
Balance as of 6/30/24	\$ 172,297.14	\$ 8,783,440.36	\$ 1,079,738.51
July Cash Receipts	236,254.01	-	-
July Transfers	(236,237.22)	209,373.20	26,864.02
July Disbursements	-	-	-
July Interest/Dividends	672.36	34,265.77	4,070.30
Balance as of 7/31/24	172,986.29	9,027,079.33	1,110,672.83
August Cash Receipts	213,124.93	-	-
August Transfers	(218,542.26)	159,968.16	58,574.10
August Disbursements	-	(5,562,418.75)	-
August Interest/Dividends	696.70	35,730.27	4,397.38
Balance as of 8/31/24	168,265.66	3,660,359.01	1,173,644.31
September Cash Receipts	-	-	-
September Transfers	-	-	-
September Disbursements	-	-	-
September Interest/Dividends	689.63	14,481.94	4,618.09
Balances & Market Values as of 9/30/24	<u>\$ 168,955.29</u>	<u>\$ 3,674,840.95</u>	<u>\$ 1,178,262.40</u>

Invested in First American Funds Inc. SHS-D-Treasury Obligations Fund. This fund currently holds 100% of its assets in US Treasury obligations and US Treasury repurchase agreements. The fund's weighted average maturity is currently 31 days. Market value is based on statements received.

TRF - Tax Receipt Fund
VATRA - Voter Approved Tax Revenue Account
NVATRA - Non-Voter Approved Tax Revenue Account

**US BANK SGMHcD CUSTODY ACCOUNT
2023 Custody Account (due to 2022 Revenue Bonds funding working capital expenditures)**

	Acct. 2000
Balance as of 6/30/24	<u>\$ 193,800.33</u>
Interest 7/31/24	608.37
Interest 8/31/24	715.20
Interest 9/30/24	-
Balance and Market Value as of 9/30/24	<u>\$ 195,123.90</u>

Invested in US Treasury State and Local Government Series Demand Deposit (Demand Deposit SLGS). Backed by the federal government and interest earned is exempt from both yield restriction and arbitrage rebate. Market value is based on statements received.

TAB I

CONTRACT FOR DEPOSIT OF PUBLIC FUNDS

Depository: Pacific Premier Bank
Local Agency: San Gorgonio Memorial Healthcare District
Agent of Depository: Wells Fargo Bank

Depository's Most Recent CRA Rating: Satisfactory
Depository's Shareholder's Equity as of 06/30/2024 : \$3,196,006,000

This agreement is made by and between Pacific Premier Bank (“*Depository*”) and the Treasurer of the local agency named above (“*Agency*”) on behalf of the Agency with respect to the Agency’s deposit of funds with Depository.

Depository and Agency agree, as follows:

1. **Governing law.** This agreement is entered into pursuant to California Government Code Title 5, Division 2 (the “Code”) (Note: all sections referenced in this agreement shall be to the Government Code).
2. **Agency Representations.** Agency has determined that the deposit accounts and services contemplated by this agreement are to the public advantage. The person(s) executing this agreement on behalf of Agency represent and warrant that: (a) they are authorized by the Agency and under applicable law to bind the Agency to this agreement; (b) no further approval by any other person, board or governing body is required to make this agreement effective and binding as to the Agency; and (c) Agency’s funds may be deposited with Depository in accordance with this agreement.
3. **Depository Representations.** Depository represents and warrants that its Shareholder’s Equity is as set forth at the top of this agreement.
4. **Interest.** Interest shall accrue on interest-bearing accounts maintained by Agency.
5. **Expenses; Fees and Charges.** Unless otherwise agreed by the parties: (a) Depository shall bear the expense of transportation of eligible securities maintained as collateral to and from the designated Agent of the Depository; (b) Agency shall bear the expense of transportation of funds to and from Depository; and (c) Depository shall handle, collect, and pay checks, drafts, and other exchange for the fees set forth in the account agreement between Depository and Agency.

6. **Other Deposit Terms.** Each deposit shall be subject to the terms of the account agreement between Depository and Agency. This agreement supplements and supersedes, where inconsistent, the terms of the account agreement between Depository and Agency.
7. **Deposits.** At the time of each deposit, Depository will issue a receipt to Agency. Each deposit shall be subject to the terms of this agreement and the account agreement, which shall state if and when interest is to be paid, the rate of interest, the duration of the deposit, and the terms of withdrawal.
8. **Security for Deposits.** Depository shall at all times maintain the required amount of eligible securities with the Agent of Depository named above to secure the deposits of the Agency, in accordance with the Code. The Agent of Depository is authorized to place such securities for safekeeping with the bank named above as “*Agent of Depository*” or with any Federal Reserve Bank or branch thereof, in accordance with Section 53659 of the Code. Pursuant to Section 53653 of the Code, Treasurer waives security for the portion of any deposits that is insured pursuant to federal law. Treasurer also waives security for interest accrued on deposits to the extent permitted by Section 53653 of the Code.

Eligible securities may include, at Depository’s discretion, eligible letters of credit which are authorized by Treasurer and issued by the Federal Home Loan Bank of San Francisco in accordance with Section 53651(p) of the Code. A copy of the letter of credit is available upon request from the Depository.

Depository may add, substitute or withdraw securities being used as security for deposits in accordance with Section 53654 of the Code. Depository shall not interchange classes of security, as defined in Section 53632.5 of the Code, without the prior written approval of the Treasurer.

Depository shall have and hereby reserves the right to collect interest on the securities maintained as collateral, except in cases where the securities are liable to sale or are sold or converted in accordance with the provisions of Section 53665 of the Code.

9. **Default by Depository.** If Depository fails as an institution or fails to pay all or part of the deposits of the Agency secured by pooled securities in accordance with this agreement and upon the demand of the Treasurer or any other authorized official, Treasurer will send written notice to the Administrator of Local Agency Security of the State of California (the “*Administrator*”), who shall draw on any applicable letter of credit and/or convert into money any securities necessary to cover (a) the deposits of the Agency, (b) any accrued interest, and (c) the reasonable expenses of the Administrator, which shall be distributed and used by the Administrator, as provided in Section 53665 of the Code. If the Administrator determines that a security is not qualified to secure public deposits, Depository will substitute other securities to comply with the requirements of this agreement.

Upon notice to the Treasurer from the Administrator, Treasurer may withdraw deposits in the event the Depository fails to pay the assessments, fines, or penalties assessed by the Administrator or may withdraw authorization for the placement of pooled securities in an

agent of depository in the event the Agent of Depository fails to pay the fines or penalties assessed by the Administrator.

10. **Compliance.** Subject to Section 53648 of the Code and applicable federal law, the parties shall comply in all respects with the provisions of the Code and other applicable provisions of law.
11. **Termination.** Either party may terminate this agreement as to future deposits by providing thirty (30) days prior written notice to the other party.

IN WITNESS WHEREOF, Treasurer in their official capacity has signed this agreement in triplicate and Depository has caused this agreement to be executed in like number by its duly authorized officers.

“AGENCY”

Date: _____

Local Agency: _____
(Public Agency/Account Holder)

By: _____
(Signature of Officer of Public Agency/Account Holder)

Title: _____
(Position/Title of Officer of Public Agency/Account Holder)

PACIFIC PREMIER BANK
“DEPOSITORY”

Date: _____

By: _____
(Signature of Depository Treasurer)

Title: Abhishek Bhatkhande, SVP/Corporate Treasurer

TAB J

POLICIES AND PROCEDURES FOR BOARD APPROVAL - Hospital Board Meeting November 5, 2024

	Title	Policy Area	Owner	Workflow Approval
1	Account Adjustments	Patient Financial Services	Cox, Mayda: Director Financial Services	Ariel Whitley for Healthcare District Board of Directors
2	Account Follow-up, Overpayments, Refunds	Patient Financial Services	Cox, Mayda: Director Financial Services	Ariel Whitley for Healthcare District Board of Directors
3	Account Follow-up, Worker's Compensation	Patient Financial Services	Cox, Mayda: Director Financial Services	Ariel Whitley for Healthcare District Board of Directors
4	Approval for Radioactive Material Use	Radiation Safety Program	Chamberlin, Krystal: Director Diagnostic Imaging	Ariel Whitley for Healthcare District Board of Directors
5	Authorized Healthcare Provider Access to SGMH Electronic Healthcare Record (EHR)	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
6	Authorized Use Area Inspections by the Radiation Safety Officer	Radiation Safety Program	Chamberlin, Krystal: Director Diagnostic Imaging	Ariel Whitley for Healthcare District Board of Directors
7	Authorized Uses of Radiation Sources	Radiation Safety Program	Chamberlin, Krystal: Director Diagnostic Imaging	Ariel Whitley for Healthcare District Board of Directors
8	Bad Debt, Medicare	Patient Financial Services	Cox, Mayda: Director Financial Services	Ariel Whitley for Healthcare District Board of Directors
9	Basic Radiation Safety Principles and Work Rules	Radiation Safety Program	Chamberlin, Krystal: Director Diagnostic Imaging	Ariel Whitley for Healthcare District Board of Directors
10	Billing	Patient Financial Services	Cox, Mayda: Director Financial Services	Ariel Whitley for Healthcare District Board of Directors
11	Billing, Secondary	Patient Financial Services	Cox, Mayda: Director Financial Services	Ariel Whitley for Healthcare District Board of Directors
12	Birth Certificates	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
13	Civil Subpoena: Compliance with Processing a Civil Subpoena	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
14	Clinical Student Orientation	Education	Angel, Katy: Clinical Nurse Educator	Ariel Whitley for Healthcare District Board of Directors
15	Coding and Documentation for Inpatient Services	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors

POLICIES AND PROCEDURES FOR BOARD APPROVAL - Hospital Board Meeting November 5, 2024

	Title	Policy Area	Owner	Workflow Approval
16	Coding Outpatient Accounts	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
17	Confidentiality, Privacy, and Data Security Considerations (HIPAA)	HIPAA Privacy	Whitley, Ariel: Executive Assistant	Ariel Whitley for Healthcare District Board of Directors
18	Consent for Sterilization	Administration	Brady, Angela: Chief Nursing Executive	Ariel Whitley for Healthcare District Board of Directors
19	Consents for Photography and Videotaping	Administration	Brady, Angela: Chief Nursing Executive	Ariel Whitley for Healthcare District Board of Directors
20	Diagnostic Imaging / Radiation Safety Officer Information	Radiation Safety Program	Chamberlin, Krystal: Director Diagnostic Imaging	Ariel Whitley for Healthcare District Board of Directors
21	Electrical Receptacle Testing	Facilities	Sanchez, Salvador: Director of Engineering	Ariel Whitley for Healthcare District Board of Directors
22	Electronic Signatures	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
23	Emergency Plan - Loss of Vital Services	Facilities	Sanchez, Salvador: Director of Engineering	Ariel Whitley for Healthcare District Board of Directors
24	Family Presence During Code Situations	Administration	Brady, Angela: Chief Nursing Executive	Ariel Whitley for Healthcare District Board of Directors
25	Forms Design	Medical Records	Freude, Gayle: Director Med/Surg/CM and SW and P&P Chairperson	Ariel Whitley for Healthcare District Board of Directors
26	Legal Record - Contents of a Complete and Accurate Record	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
27	Medical Physicist	Radiation Safety Program	Chamberlin, Krystal: Director Diagnostic Imaging	Ariel Whitley for Healthcare District Board of Directors
28	Mold and Moisture Prevention Plan	Facilities	Sanchez, Salvador: Director of Engineering	Ariel Whitley for Healthcare District Board of Directors
29	Nuclear Medicine Wipe Test	Radiation Safety Program	Chamberlin, Krystal: Director Diagnostic Imaging	Ariel Whitley for Healthcare District Board of Directors
30	Nursing Staff Development - Classes and In-services	Education	Angel, Katy: Clinical Nurse Educator	Ariel Whitley for Healthcare District Board of Directors

POLICIES AND PROCEDURES FOR BOARD APPROVAL - Hospital Board Meeting November 5, 2024

	Title	Policy Area	Owner	Workflow Approval
31	Offsite Storage of Medical Records and Hospital Documents	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
32	Ownership and Access - Medical Records	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
33	Paternity Opportunity Program (POP)	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
34	Patient Access and Amendment to Electronic Health Record	HIPAA Privacy	Whitley, Ariel: Executive Assistant	Ariel Whitley for Healthcare District Board of Directors
35	Preparation of Response to Request for Information (Minimum Necessary)	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
36	Preservation of Medical Records	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
37	Prohibited Use of Protected Health Information for Fundraising	HIPAA Privacy	Whitley, Ariel: Executive Assistant	Ariel Whitley for Healthcare District Board of Directors
38	Protection of Psychiatric Patient Information	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
39	Radiation Safety Program Instruction of Individuals	Radiation Safety Program	Chamberlin, Krystal: Director Diagnostic Imaging	Ariel Whitley for Healthcare District Board of Directors
40	Release of Information Regarding Alcohol or Drug Abuse	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
41	Release of Information: Mental Health Records Covered by the Lanterman-Petris-Short Act	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
42	Release of Information: No Authorization Required	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
43	Self Pay and Charity Care	Patient Financial Services	Cox, Mayda: Director Financial Services	Ariel Whitley for Healthcare District Board of Directors
44	Social Service and/or Case Management Discharge Planning Referral	Nursing	Freude, Gayle: Director Med/Surg/CM and SW and P&P Chairperson	Ariel Whitley for Healthcare District Board of Directors

POLICIES AND PROCEDURES FOR BOARD APPROVAL - Hospital Board Meeting November 5, 2024

	Title	Policy Area	Owner	Workflow Approval
45	Spiritual Care of the Patient	Nursing	Freude, Gayle: Director Med/Surg/CM and SW and P&P Chairperson	Ariel Whitley for Healthcare District Board of Directors
46	Team Nursing	Nursing	Freude, Gayle: Director Med/Surg/CM and SW and P&P Chairperson	Ariel Whitley for Healthcare District Board of Directors
47	The Authorized User	Radiation Safety Program	Chamberlin, Krystal: Director Diagnostic Imaging	Ariel Whitley for Healthcare District Board of Directors
48	Tubing Misconnections	Nursing	Freude, Gayle: Director Med/Surg/CM and SW and P&P Chairperson	Ariel Whitley for Healthcare District Board of Directors
49	Unit Number AKA Medical Record Number (MR)	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
50	Use of Fax Transmittal Cover Sheet	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors