

REGULAR MEETING OF THE
SAN GORGONIO MEMORIAL HOSPITAL
BOARD OF DIRECTORS

January 4, 2022

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, January 4, 2022. In an effort to prevent the spread of COVID-19 (coronavirus), and in accordance with the Governor’s Executive Order N-29-20 (pending AB 361 implementation), there was no public location for attending this board meeting in person. Board members and members of the public participated via WebEx.

Members Present: Phillip Capobianco III, Susan DiBiasi (Chair), Joel Labha, Ehren Ngo, Ron Rader, Steve Rutledge, Dennis Tankersley, Siri Welch

Members Absent: None

Required Staff: Steve Barron (CEO), Pat Brown (CNO/COO), Daniel Heckathorne (CFO), Sherif Khalil, MD (Chief of Staff), Annah Karam (CHRO), Ariel Whitley (Executive Assistant)(ill), Karan Singh, MD (CMO), Angie Brady (ED Director), Margaret Kammer (Controller), Valerie Hunter (Foundation Director)(ill)

AGENDA ITEM		ACTION / FOLLOW-UP
Call To Order	Chair, Susan DiBiasi called the meeting to order at 4:02 pm.	
Public Comment	Members of the public who wished to comment on any item on the agenda were encouraged to submit comments by emailing publiccomment@sgmh.org prior to this meeting. No public comment emails were received.	
OLD BUSINESS		
Proposed Action - Approve Minutes December 7, 2021, regular meeting.	Chair DiBiasi asked for any changes or corrections to the minutes of the December 7, 2021, regular meeting as included on the board tablets.	The minutes of the December 7, 2021, regular meeting will stand correct as presented.
NEW BUSINESS		

AGENDA ITEM		ACTION / FOLLOW-UP																
Hospital Board Chair Monthly Report	Susan DiBiasi noted she did not have a report. Dennis Tankersley took a moment to introduce the potential new District Board member that would be recommended and voted on this evening, Randal Stevens.																	
CEO Monthly Report	Steve Barron reported that census is up, and Covid-19 patients are up and that many staff members are out sick. He discussed the need to cancel elective surgeries to utilize the staff on the floor. He, also, updated on the Kronos Crisis.																	
January, February, & March Board/Committee meeting calendars	Calendars for January, February, and March were included on the board tablets.																	
Foundation Monthly Report	The Foundation President, George Moyer, gave the Foundation Monthly Report as included on the board tablets.																	
Reminder – All Hospital Board Members Annual Execution of Confidentiality and Nondisclosure Agreement	Chair DiBiasi noted that the Confidentiality and Nondisclosure Agreement is presented annually for each board member’s signature. These were given to each Board Member to return to Ariel Whitley.																	
Proposed Action – Annual Approval of Hospital Bylaws	<p>Chair DiBiasi noted that the bylaws require that the Board review and approve their bylaws annually. She asked if there were any suggested changes to the current Hospital Board Bylaws. It was noted that staff had no recommended changes. No changes were recommended.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1488 1170 1680"> <tbody> <tr> <td>Capobianco</td> <td>Approved</td> <td>DiBiasi</td> <td>Approved</td> </tr> <tr> <td>Labha</td> <td>Absent for this vote</td> <td>Ngo</td> <td>Approved</td> </tr> <tr> <td>Rader</td> <td>Approved</td> <td>Rutledge</td> <td>Approved</td> </tr> <tr> <td>Tankersley</td> <td>Approved</td> <td>Welch</td> <td>Approved</td> </tr> </tbody> </table> <p>Motion carried.</p>	Capobianco	Approved	DiBiasi	Approved	Labha	Absent for this vote	Ngo	Approved	Rader	Approved	Rutledge	Approved	Tankersley	Approved	Welch	Approved	M.S.C., (Tankersley/Rader) the SGMH Board of Directors approved their bylaws as presented.
Capobianco	Approved	DiBiasi	Approved															
Labha	Absent for this vote	Ngo	Approved															
Rader	Approved	Rutledge	Approved															
Tankersley	Approved	Welch	Approved															
Patient Care Services Bi-Monthly Report	Chair DiBiasi noted that the Patient Care Services Bi-Monthly report was included in the board packet for review.																	
Hospital Board	Chair DiBiasi announced the 2022 Committee Assignments as																	

AGENDA ITEM		ACTION / FOLLOW-UP																
Chair – Appoint 2022 Committee Members	<p>follows:</p> <p>Executive Committee:</p> <ul style="list-style-type: none"> Susan DiBiasi (Chair), Ehren Ngo (Health Care District Representative), Ron Rader, Steve Rutledge <p>Human Resources Committee:</p> <ul style="list-style-type: none"> Susan DiBiasi, Joel Labha, Ron Rader (Chair), Steve Rutledge, Siri Welch <p>Finance Committee:</p> <ul style="list-style-type: none"> Susan DiBiasi, Ehren Ngo (Chair), Ron Rader Steve Rutledge, Siri Welch <p>Community Planning Committee:</p> <ul style="list-style-type: none"> Susan DiBiasi, Joel Labha, Ron Rader, Steve Rutledge (Chair), Siri Welch, Dennis Tankersley 																	
COMMITTEE REPORTS:																		
Finance Committee Proposed Action – Recommend Approval of the November 2021 Financial Statement (Unaudited).	<p>Dan Heckathorne, CFO, reviewed the Executive Summary of the November 2021 Financial report which was included on the board tablet. A copy of the Finance Committee’s December 28, 2021, meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the November 2021 Financial report as presented.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1346 1170 1499"> <tbody> <tr> <td>Capobianco</td> <td>Approve</td> <td>DiBiasi</td> <td>Approve</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Approve</td> </tr> <tr> <td>Rader</td> <td>Approve</td> <td>Rutledge</td> <td>Approve</td> </tr> <tr> <td>Tankersley</td> <td>Approve</td> <td>Welch</td> <td>Approve</td> </tr> </tbody> </table> <p>Motion carried.</p>	Capobianco	Approve	DiBiasi	Approve	Labha	Absent	Ngo	Approve	Rader	Approve	Rutledge	Approve	Tankersley	Approve	Welch	Approve	M.S.C., (Rutledge/Welch), the SGMH Board of Directors approved the November 2021 Financial Statement as presented.
Capobianco	Approve	DiBiasi	Approve															
Labha	Absent	Ngo	Approve															
Rader	Approve	Rutledge	Approve															
Tankersley	Approve	Welch	Approve															
Updated Self Pay and Charity Care Policy	<p>Dan Heckathorne, CFO, spoke briefly on the Charity Guidelines changes on the policy and will bring the Self Pay policy to the board next month as the “No Surprises Act” has changed what we have to do to set Self Payment pricing.</p>																	
Chief of Staff Report	<p>Dr. Khalil reported on the Medical Staff changes.</p> <p>BOARD MEMBER ROLL CALL:</p>	M.S.C., (Rader/Rutledge), the SGMH Board of																

AGENDA ITEM					ACTION / FOLLOW-UP																
	Capobianco	Approve	DiBiasi	Approve	Directors approved the November 2021 Chief of Staff Credentialling recommendations from the Chief of Staff.																
Labha	Approve	Ngo	Approve																		
Rader	Approve	Rutledge	Approve																		
Tankersley	Approve	Welch	Approve																		
Motion carried.																					
Proposed Action – Approve Policies and Procedures	<p>There were twelve (12) policies and procedures included on the board tablets presented for approval by the Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 716 1170 869"> <tr> <td>Capobianco</td> <td>Approve</td> <td>DiBiasi</td> <td>Approve</td> </tr> <tr> <td>Labha</td> <td>Approve</td> <td>Ngo</td> <td>Approve</td> </tr> <tr> <td>Rader</td> <td>Approve</td> <td>Rutledge</td> <td>Approve</td> </tr> <tr> <td>Tankersley</td> <td>Approve</td> <td>Welch</td> <td>Approve</td> </tr> </table> <p>Motion carried.</p>				Capobianco	Approve	DiBiasi	Approve	Labha	Approve	Ngo	Approve	Rader	Approve	Rutledge	Approve	Tankersley	Approve	Welch	Approve	M.S.C., (DiBiasi/Welch), the SGMH Board of Directors approved the policies and procedures as submitted.
Capobianco	Approve	DiBiasi	Approve																		
Labha	Approve	Ngo	Approve																		
Rader	Approve	Rutledge	Approve																		
Tankersley	Approve	Welch	Approve																		
Community Benefit events/Announcements/and newspaper articles	<p>Miscellaneous information was included on the board tablets.</p> <p>Ehren Ngo noted that we will be signing people up for board education soon.</p>																				
Future Agenda Items	None.																				
Adjourn to Closed Session	<p>Chair DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> ➤ Recommend approval to the Healthcare District Board – Medical Staff Credentialing ➤ Receive Quarterly Environment of Care/Life Safety/Utility Management report <p>The meeting adjourned to Closed Session at 5:03 pm.</p>																				
Reconvene to Open Session	<p>The meeting adjourned from closed session at 5:07 pm.</p> <p>At the request of Chair DiBiasi, Margaret Kammer reported on the actions taken/information received during the Closed Session as follows:</p> <ul style="list-style-type: none"> ➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing 																				

AGENDA ITEM		ACTION / FOLLOW-UP
	➤ Received Quarterly Environment of Care/Life Safety/Utility Management report	
Adjourn	The meeting was adjourned at 5:13 pm.	

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Executive Assistant