

REGULAR MEETING OF THE
SAN GORGONIO MEMORIAL HOSPITAL
BOARD OF DIRECTORS

November 3, 2020

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, November 3, 2020. In an effort to prevent the spread of COVID-19 (coronavirus), and in accordance with the Governor’s Executive Order N-29-20, there was no public location for attending this board meeting in person. Board members and members of the public participated via WebEx.

Members Present: Phillip Capobianco III, Susan DiBiasi (Chair), Estelle Lewis, Ehren Ngo, Ron Rader, Steve Rutledge, Dennis Tankersley, Andrew Gardner

Absent: None

Required Staff: Steve Barron (CEO), Holly Yonemoto (CBDO), Annah Karam, (CHRO), Pat Brown (CNO), Steven Hildebrand, MD (Chief of Staff), Ariel Whitley (Executive Assistant), Karan Singh, MD (CQO)

AGENDA ITEM		ACTION / FOLLOW-UP
Call To Order	Chair Susan DiBiasi called the meeting to order at 4:03 pm.	
Public Comment	Members of the public who wished to comment on any item on the agenda were encouraged to submit comments by emailing publiccomment@sgmh.org prior to this meeting. No public comment emails were received.	
OLD BUSINESS		
Proposed Action - Approve Minutes October 6, 2020 regular meeting.	Chair DiBiasi asked for any changes or corrections to the minutes of the October 6, 2020 regular meeting as included on the board tablets. There were none.	The minutes of the October 6, 2020 regular meeting will stand correct as presented.
NEW BUSINESS		

AGENDA ITEM		ACTION / FOLLOW-UP																
Hospital Board Chair monthly report	Chair DiBiasi reported that the Ad Hoc Nomination Committee nominated an individual to fill the seat vacated by Ehren Ngo.																	
November, December, and January Board/Committee meeting calendars	Calendars for November, December, and January were included on the board tablets.																	
CEO Monthly report	Steve Barron, CEO reported that cash flow and hospital utilization is low. He also reported that the ED volume is down by around 25%. He reported that expenses are high and that there is another round of CARES Act Funding that we have applied for. We should have an answer as to if we qualified in the near future.																	
Proposed Action – Approve Plan of Cooperation (POC) for the Paternity Opportunity Program (POP) between County of Riverside and San Geronio Memorial Hospital	<p>Steve Barron, CEO mentioned that the purpose of the Plan of Cooperation (POC) for the Paternity Opportunity Program (POP) is to establish responsibilities and guidelines for an effective administration of the POP for the securing of financial support for minor children. This agreement is signed annually.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="480 1339 1268 1493"> <tbody> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Lewis</td> <td>Yes</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </tbody> </table>	Capobianco	Yes	DiBiasi	Yes	Lewis	Yes	Ngo	Yes	Rader	Yes	Rutledge	Yes	Tankersley	Absent	Motion carried.		M.S.C., (Rutledge/Rader), the SGMH Board of Directors approved the Plan of Cooperation (POC) for the Paternity Opportunity Program (POP) between County of Riverside and San Geronio Memorial Hospital as presented.
Capobianco	Yes	DiBiasi	Yes															
Lewis	Yes	Ngo	Yes															
Rader	Yes	Rutledge	Yes															
Tankersley	Absent	Motion carried.																
For Review – Mission/Vision/ Values Statement	Steve Barron noted that the current Mission, Vision and Values Statement is included in the Board binder for review. It was noted that previous District Board Director, Lanny Swerdlow, suggested a few changes at the Strategic Board Meeting earlier this year. The Mission, Vision, and Value Statement is scheduled for its annual approval at the																	

AGENDA ITEM		ACTION / FOLLOW-UP																
	December Board meeting.																	
Proposed Action – Approve 2021 Meeting Dates	Chair DiBiasi reported that included on the board tablets is a list of suggested meeting dates for 2021. BOARD MEMBER ROLL CALL: <table border="1" data-bbox="480 533 1268 684"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Lewis</td> <td>Yes</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Lewis	Yes	Ngo	Yes	Rader	Yes	Rutledge	Yes	Tankersley	Absent	Motion carried.		M.S.C. (DiBiasi/Ngo), the SGMH Board of Directors approved the 2021 Meeting Dates as presented.
Capobianco	Yes	DiBiasi	Yes															
Lewis	Yes	Ngo	Yes															
Rader	Yes	Rutledge	Yes															
Tankersley	Absent	Motion carried.																
For Review – Existing 2020 Slate of Officers	Chair DiBiasi noted that the 2020 Slate of Officers was included on the board tablets as informational. The proposed approval for the 2021 Slate of Officers is scheduled for the December 2020 meeting to be effective at the January 2021 board meeting.																	
Bi-monthly Patient Care Services Report	Pat Brown briefly reviewed the Bi-monthly Patient Care Services report as included on the board tablets.																	
Foundation monthly report – informational	Chair DiBiasi noted that the written Foundation monthly report was included on the board tablets. Dennis Tankersley joined the meeting at 4:36 PM																	
Proposed Action – Approve 2021 Compliance Plan	Compliance Officer, Annah Karam, briefly reviewed the Corporate Compliance Plan for 2021 being submitted for annual Board approval. BOARD MEMBER ROLL CALL: <table border="1" data-bbox="480 1493 1268 1644"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Lewis</td> <td>Yes</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Lewis	Yes	Ngo	Yes	Rader	Yes	Rutledge	Yes	Tankersley	Yes	Motion carried.		M.S.C. (Rader/Rutledge), the SGMH Board of Directors approved the 2021 Compliance Plan as presented.
Capobianco	Yes	DiBiasi	Yes															
Lewis	Yes	Ngo	Yes															
Rader	Yes	Rutledge	Yes															
Tankersley	Yes	Motion carried.																
COMMITTEE REPORTS:																		

AGENDA ITEM		ACTION / FOLLOW-UP																
<p>Ad Hoc Nominating Task Force</p> <p>Proposed Action – Approve proposed new Board member.</p>	<p>The Ad Hoc Nominating Task Force is presenting Andrew Gardner to fill the vacant seat on the Hospital Board. It was noted that Andrew will fill the seat vacated by Ehren Ngo with an initial term ending in June 2021.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="480 533 1268 688"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Lewis</td> <td>Yes</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Lewis	Yes	Ngo	Yes	Rader	Yes	Rutledge	Yes	Tankersley	Yes	Motion carried.		<p>M.S.C., (Rader/Ngo), the SGMH Board of Directors approved Andrew Gardner to fill the vacant seat on the Hospital Board.</p>
Capobianco	Yes	DiBiasi	Yes															
Lewis	Yes	Ngo	Yes															
Rader	Yes	Rutledge	Yes															
Tankersley	Yes	Motion carried.																
<p>Finance Committee</p> <p>Proposed Action – Recommend Approval of the September 2020 Financial Statement.</p>	<p>Holly Yonemoto, CFO, reviewed the Executive Summary of the September 2020 Financial report which was included on the board tablet. A copy of the Finance Committee’s October 27, 2020 meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the September 2020 Financial report as presented.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="480 1058 1268 1213"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Gardner</td> <td>Abstain</td> <td>Lewis</td> <td>Yes</td> </tr> <tr> <td>Ngo</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Rutledge</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>	Capobianco	Yes	DiBiasi	Yes	Gardner	Abstain	Lewis	Yes	Ngo	Yes	Rader	Yes	Rutledge	Yes	Tankersley	Yes	<p>M.S.C., (Rader/Rutledge), the SGMH Board of Directors approved the September 2020 Financial Statement as presented.</p>
Capobianco	Yes	DiBiasi	Yes															
Gardner	Abstain	Lewis	Yes															
Ngo	Yes	Rader	Yes															
Rutledge	Yes	Tankersley	Yes															
<p>Chief of Staff Report</p> <p>Proposed Action – Approve Recommendations of the Medical Executive Committee</p>	<p>Steven Hildebrand, MD, Chief of Staff briefly reviewed the Medical Executive Committee report as included on the Board Tablets.</p> <p>Approval Items:</p> <p>Annual Approval of Policies and Procedures</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="480 1654 1268 1810"> <tr> <td>Capobianco</td> <td>No</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Gardner</td> <td>Abstain</td> <td>Lewis</td> <td>Yes</td> </tr> <tr> <td>Ngo</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Rutledge</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>	Capobianco	No	DiBiasi	Yes	Gardner	Abstain	Lewis	Yes	Ngo	Yes	Rader	Yes	Rutledge	Yes	Tankersley	Yes	<p>M.S.C., (DiBiasi/Rader), the SGMH Board of Directors approved the Medical Executive Committee recommended approval items as submitted.</p>
Capobianco	No	DiBiasi	Yes															
Gardner	Abstain	Lewis	Yes															
Ngo	Yes	Rader	Yes															
Rutledge	Yes	Tankersley	Yes															

AGENDA ITEM		ACTION / FOLLOW-UP																
<p>Proposed Action – Approve Policies and Procedures</p>	<p>There were twenty (47) policies and procedures included on the board tablets presented for approval by the Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="480 457 1268 611"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Gardner</td> <td>Abstain</td> <td>Lewis</td> <td>Yes</td> </tr> <tr> <td>Ngo</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Rutledge</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>	Capobianco	Yes	DiBiasi	Yes	Gardner	Abstain	Lewis	Yes	Ngo	Yes	Rader	Yes	Rutledge	Yes	Tankersley	Yes	<p>M.S.C., (/), the SGMH Board of Directors approved the policies and procedures as submitted.</p>
Capobianco	Yes	DiBiasi	Yes															
Gardner	Abstain	Lewis	Yes															
Ngo	Yes	Rader	Yes															
Rutledge	Yes	Tankersley	Yes															
<p>Community Benefit events/Announcements/and newspaper articles</p>	<p>Miscellaneous information was included on the board tablets.</p> <p>Ron Rader announced that on Friday, November 13th, The Beaumont Chamber of Commerce will be hosting its Good Morning Beaumont Breakfast at the SandTrap Bar & Grill. The guest speaker will be Chad Bianco, Riverside County Sheriff.</p>																	
<p>Adjourn to Closed Session</p>	<p>Chair DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> ➤ Proposed Action – Recommend approval to the Healthcare District Board – Medical Staff Credentialing ➤ Receive Quarterly Performance Improvement Committee report ➤ Receive Quarterly Emergency Preparedness/Environment Safety report ➤ Receive Quarterly Corporate Compliance Committee report <p>The meeting adjourned to Closed Session at 5:07 pm.</p>																	
<p>Reconvene to Open Session</p>	<p>The meeting adjourned from closed session at 5:18 pm.</p> <p>At the request of Chair DiBiasi, Ariel Whitley reported on the actions taken/information received during the Closed Session as follows:</p> <ul style="list-style-type: none"> ➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing ➤ Received Quarterly Performance Improvement Committee report ➤ Received Quarterly Emergency 																	

AGENDA ITEM		ACTION / FOLLOW-UP
	Preparedness/Environment Safety report ➤ Received Quarterly Corporate Compliance Committee report	
Future Agenda Items	None	
Adjourn	The meeting was adjourned at 5:18 pm.	

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Executive Assistant