



**AGENDA**

**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Tuesday, February 4, 2025**  
**6:00 PM**

**Modular C Classroom**  
**600 N. Highland Springs Avenue, Banning, CA 92220**

**In compliance with the Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the Administration Office at (951) 769-2160. **Notification 48 hours prior to the meeting** will enable the Healthcare District to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.02-35.104 ADA Title II].

TAB

I. Call to Order

S. McDougall, Chair

II. Public Comment

A five-minute limitation shall apply to each member of the public who wishes to address the Healthcare District Board of Directors on any matter under the subject jurisdiction of the Board. A thirty-minute time limit is placed on this section. No member of the public shall be permitted to “share” his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff for future study, research, completion and/or future Board Action.) (PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.)

On behalf of the Healthcare District Board of Directors, we want you to know that the Board acknowledges the comments or concerns that you direct to this Board. While the Board may wish to occasionally respond immediately to questions or comments if appropriate, they often will instruct the Hospital CEO, or other Hospital Executive personnel, to do further research and report back to the Board prior to responding to any issues raised. If you have specific questions, you will receive a response either at the meeting or shortly thereafter. The Board wants to ensure that it is fully informed before responding, and so if your questions are not addressed during the meeting, this does not indicate a lack of interest on the Board’s part; a response will be forthcoming.

**NOTE: ALL MEMBERS OF THE SAN GORGONIO MEMORIAL HOSPITAL BOARD OF DIRECTORS ARE INVITED PARTICIPANTS AND MAY ADDRESS THE SAN GORGONIO MEMORIAL HEALTHCARE DISTRICT BOARD OF DIRECTORS AT ANY TIME DURING THIS MEETING.**

TAB

**OLD BUSINESS**

III. \* **Proposed Action - Approve Minutes**  
• January 7, 2025, regular meeting

S. McDougall

A

**NEW BUSINESS**

- IV. District Board Chair Monthly Report S. McDougall verbal
- V. Annual Completion of FPPC Statement of Economic Interest (Form 700) for 2024 (complete forms due back by March 10, 2025) S. McDougall verbal
- VI. Chief of Staff Report S. Khalil, MD B  
**\*Proposed Action - Approve Recommendations of the Medical Executive Committee** Chief of Staff  
▪ **ROLL CALL**
- VII. **2025 Slate of Officers** S. McDougall C  
(2024 Slate of Officers included in packet for reference)
- **\* Proposed Action – Nominate/Approve 2025 District Board Chair**  
▪ **ROLL CALL**
  - **\* Proposed Action – Nominate/Approve 2025 District Board Vice Chair**  
▪ **ROLL CALL**
  - **\* Proposed Action – Nominate/Approve 2025 District Board Secretary**  
▪ **ROLL CALL**
  - **\* Proposed Action – Nominate/Approve 2025 District Board Treasurer**  
• **ROLL CALL**
- VIII. New Revenue Sources/Forming an Ad Hoc Committee – Discussion S. McDougall verbal
- IX. **\*Proposed Action - Approve December 2024 Financial Report** D. Heckathorne D  
▪ **ROLL CALL**
- X. Quarterly Common Area Maintenance (CAM) Fees Report D. Heckathorne E
- XI. **\*Proposed Action - Approve Policies and Procedures** Staff F  
▪ **ROLL CALL**

**\*\*\* ITEMS FOR DISCUSSION/APPROVAL IN CLOSED SESSION**

S. McDougall

- Proposed Action – Approve Medical Staff Credentialing  
(*Health & Safety Code §32155; and Evidence Code §1157*)

**XII. ADJOURN TO CLOSED SESSION**

**\* The Board will convene to the Open Session portion of the meeting approximately 2 minutes after the conclusion of Closed Session.**

**RECONVENE TO OPEN SESSION**

XIII. General Information

XIV. Future Agenda Items

XV. Adjournment

S. McDougall

**\*Action Required**

In accordance with The Brown Act, *Section 54957.5*, all public records relating to an agenda item on this agenda are available for public inspection at the time the document is distributed to all, or a majority of all, members of the Board. Such records shall be available at the Healthcare District Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

I certify that on January 31, 2025, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of San Geronio Memorial Healthcare District, and on the San Geronio Memorial Hospital website, said time being at least 72 hours in advance of the regular meeting of the Board of Directors (*Government Code Section 54954.2*).

Executed at Banning, California on January 31, 2025



Ariel Whitley, Executive Assistant

**TAB A**

REGULAR MEETING OF THE  
SAN GORGONIO MEMORIAL HEALTHCARE DISTRICT  
BOARD OF DIRECTORS

January 7, 2025

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, January 7, 2025, in Modular C meeting room, 600 N. Highland Springs Avenue, Banning, California.

Members Present: Pat Brown, Doris Foreman, Ron Rader, Lanny Swerdlow

Members Absent: Shannon McDougall (C)

Required Hospital: Steve Barron (CEO), John Peleuses (VP Ancillary and Support Services), Ariel Whitley (EA/Director of Compliance and Privacy), Angie Brady (CNE), Annah Karam (CHRO), Dan Heckathorne (CFO),

AGENDA ITEM	DISCUSSION	ACTION / FOLLOW-UP
<b>Call To Order</b>	Vice Chair Lanny Swerdlow called the meeting to order at 6:01 pm.	
<b>Public Comment</b>	No public comment.	
<b>OLD BUSINESS</b>		
<b>Proposed Action - Approve Minutes December 3, 2024, regular meeting.</b>	Vice Chair Lanny Swerdlow asked for any changes or corrections to the minutes of the December 3, 2024, regular meeting. There were none.	<b>The minutes of December 3, 2024, regular meeting will be stand correct as presented.</b>
<b>NEW BUSINESS</b>		
<b>District Board Chair Report</b>	No report.	
<b>Reminder – All Healthcare District Board Members Annual Execution of Confidentiality and Nondisclosure Agreement</b>	Vice Chair Swerdlow noted that the Confidentiality and Nondisclosure Agreement is presented annually for each board member’s signature. These were given to each Board Member to return to Ariel Whitley.	
<b>FOR REVIEW – Existing Slate of Officers</b>	Vice Chair Swerdlow noted that the 2024 Slate of Officers was included on the board tablets as informational. The proposed approval for the 2025 Slate of Officers is scheduled for the February 2025 meeting to be effective at the March 2025 board meeting.	

AGENDA ITEM	DISCUSSION	ACTION / FOLLOW-UP												
<p><b>Chief of Staff Report</b></p> <p><b>Proposed Action – Approve Recommendations of the Medical Executive Committee</b></p>	<p>Sherif Khalil, MD, Chief of Staff, briefly reviewed the Medical Executive Committee report as included on the board tablets.</p> <p><b>Items for Approval</b></p> <ul style="list-style-type: none"> <li>• 2025 Annual Approval of Policies &amp; Procedures – See list attached to MEC Memorandum dated for January 2, 2025.</li> <li>• 2025 Annual Approval of Diet and Nutritional Care Manual</li> </ul> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="407 611 1214 716"> <tr> <td>Brown</td> <td>Yes</td> <td>Foreman</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Absent</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Brown	Yes	Foreman	Yes	McDougall	Absent	Rader	Yes	Swerdlow	Yes	Motion carried.		<p><b>M.S.C., (Rader/Foreman), the SGMHD Board of Directors approved the recommendations of the Medical Executive Committee Report (memorandum) dated January 2, 2025.</b></p>
Brown	Yes	Foreman	Yes											
McDougall	Absent	Rader	Yes											
Swerdlow	Yes	Motion carried.												
<p><b>New Revenue Sources/Forming an Ad Hoc Committee – Discussion</b></p>	<p>Lanny discussed the importance of looking for new sources of revenue for the Healthcare District. He would like to continue this discussion next month.</p>													
<p><b>Proposed Action – Approve the Renewal of the 2025 Annual Dues for the District Hospital Leadership Forum</b></p>	<p>The DHLF is the group which formally oversees the overall guidance and planning for all matters related to Supplemental Funding on behalf of California Healthcare Districts. It is time to renew the membership as outlined in the attachment.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="407 1178 1214 1283"> <tr> <td>Brown</td> <td>Yes</td> <td>Foreman</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Absent</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Brown	Yes	Foreman	Yes	McDougall	Absent	Rader	Yes	Swerdlow	Yes	Motion carried.		<p><b>M.S.C., (Rader/Brown), the SGMHD Board of Directors approved the Renewal of the 2025 Annual Dues for the District Hospital Leadership Forum as presented.</b></p>
Brown	Yes	Foreman	Yes											
McDougall	Absent	Rader	Yes											
Swerdlow	Yes	Motion carried.												
<p><b>Proposed Action – Approve the November 2024 Financial Report</b></p>	<p>Dan Heckathorne reviewed the November 2024 Finance Report as included on the board tablets.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="407 1482 1214 1587"> <tr> <td>Brown</td> <td>Yes</td> <td>Foreman</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Absent</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Brown	Yes	Foreman	Yes	McDougall	Absent	Rader	Yes	Swerdlow	Yes	Motion carried.		<p><b>M.S.C., (Rader/Foreman), the SGMHD Board of Directors approved the November 2024 Financial Report as presented.</b></p>
Brown	Yes	Foreman	Yes											
McDougall	Absent	Rader	Yes											
Swerdlow	Yes	Motion carried.												

AGENDA ITEM	DISCUSSION	ACTION / FOLLOW-UP												
<p><b>Proposed Action – Approve the Acceptance of the Donation of a Used Automobile (2004 Toyota Camry)</b></p>	<p>Fiesta Kia in Plam Springs donated a 2004 Toyota Camry. The vehicle will provide operation support for the BHC allowing for patient transportation and associate mobility.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="407 472 1214 577"> <tr> <td>Brown</td> <td>Yes</td> <td>Foreman</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Absent</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Brown	Yes	Foreman	Yes	McDougall	Absent	Rader	Yes	Swerdlow	Yes	Motion carried.		<p><b>M.S.C., (Rader/Foreman), the SGMHD Board of Directors approved the acceptance of the donation of a used automobile (2004 Toyota Camry) as presented.</b></p>
Brown	Yes	Foreman	Yes											
McDougall	Absent	Rader	Yes											
Swerdlow	Yes	Motion carried.												
<p><b>Proposed Action – Approve Policies and Procedures</b></p>	<p>There were seventy (70) policies and procedures included on the board tablets presented for approval by the Board.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="407 810 1214 915"> <tr> <td>Brown</td> <td>Yes</td> <td>Foreman</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Absent</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Brown	Yes	Foreman	Yes	McDougall	Absent	Rader	Yes	Swerdlow	Yes	Motion carried.		<p><b>M.S.C., (Brown/Foreman), the SGMHD Board of Directors approved the policies and procedures as submitted.</b></p>
Brown	Yes	Foreman	Yes											
McDougall	Absent	Rader	Yes											
Swerdlow	Yes	Motion carried.												
<p><b>Adjourn to Closed Session</b></p>	<p>Vice Chair Swerdlow reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> <li>➤ Proposed Action–Approve Medical Staff Credentialing.</li> </ul> <p>The meeting adjourned to Closed Session at 6:29 pm.</p>													
<p><b>Reconvene to Open Session</b></p>	<p>The meeting was reconvened to Open Session at 6:31 pm.</p> <p>At the request of Vice Chair Lanny Swerdlow, Ariel Whitley reported on the actions taken/ information received during closed session as follows:</p> <ul style="list-style-type: none"> <li>➤ Approved Medical Staff Credentialing – except for one provider which will be disclosed to the Chief of Staff and Medical Staff Office.</li> </ul>													
<p><b>General Information</b></p>	<ul style="list-style-type: none"> <li>• None</li> </ul>													
<p><b>Future Agenda Items</b></p>	<ul style="list-style-type: none"> <li>• None</li> </ul>													
<p><b>Adjournment</b></p>	<p>The meeting was adjourned at 6:33 pm.</p>													

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Healthcare District Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

**TAB B**



**SAN GORGONIO MEMORIAL HOSPITAL**

**Medical Staff Services Department**

**M E M O R A N D U M**

**DATE:** January 22, 2025

**TO:** Chair  
Governing Board

**FROM:** Sherif Khalil, M.D., Chairman  
Medical Executive Committee

**SUBJECT: MEDICAL EXECUTIVE COMMITTEE REPORT**

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At the Medical Executive Committee meeting held on this date, the following items were approved, with recommendations for final approval by the Governing Board:

**Approval Item(s):**

**2025 Annual Approval of Policies & Procedures**

The attached list of policies and procedures is submitted for approval. (See attached.)

**Peer Review Committee Report**

**Trending OB Cases/MD#3700**

At the last Peer Review Committee meeting, it was agreed to forward a letter to MD#3700, requesting his attendance at the next meeting to provide clarification on the reviewed obstetric cases. The next Peer Review Committee meeting will be held in February 2025.

**Informational Item:**

**Fenton Jurkowitz Law Group**

This Committee voted to direct the Fenton Jurkowitz Law Group to terminate any litigation on behalf of the Medical Staff. In particular, to dismiss any legal complaint by the Medical Staff against San Gorgonio Memorial Hospital or San Gorgonio Memorial Hospital Health District. They will be asked to discontinue any further legal services in correction with such litigation.

**SAN GORGONIO MEMORIAL HOSPITAL  
2025 APPROVAL OF POLICIES & PROCEDURES**

Title	Policy Area	Revised?
Admissions	Nursing	Revised
Licensed and Non Licensed Independent Practitioners Disaster Credentialing - Disaster Policy	Emergency Preparedness	Revised
Pain Assessment and Management	Nursing	Revised
Thickened Liquids	Dietary	Revised

**TAB C**



## 2024 SLATE OF OFFICERS

<u>POSITION</u>	<u>NAME</u>
Chair	Shannon McDougall
Vice Chair	Lanny Swerdlow
Secretary	Ron Rader
Treasurer	Dennis Tankersley

**TAB D**

# Responsibility Comparison Income Statement

Income Statement	DISTRICT Dec 24 Work	DISTRICT Dec 24 Act	DISTRICT Dec 24 Work YTD	DISTRICT Dec 24 Act YTD	Variance DISTRICT Dec 24 Work DISTRICT Dec 24 Act	Var%	Variance DISTRICT Dec 24 Act DISTRICT Dec 24 Work	Var%
NET INCOME	519,684	281,860	3,571,515	376,670	237,824	45.76 %	-3,194,845	-848.18 %
EBIDA	425,725	621,278	2,510,500	2,565,791	-195,553	-45.93 %	55,291	2.15 %
NET SERVICE REVENUE	467,289	736,266	2,803,734	3,055,467	-268,977	-57.56 %	251,733	8.24 %
OTHER OPERATING REVENUE	467,289	736,266	2,803,734	3,055,467	-268,977	-57.56 %	251,733	8.24 %
OTHER REVENUE - DSH	190	0	1,140	0	190	100.00 %	-1,140	0.00 %
OTHER REVENUE - OTHER	3,993	593	23,958	4,264	3,400	85.15 %	-19,694	-461.87 %
OPERATING TAX REVENUES	463,106	735,673	2,778,636	3,051,203	-272,567	-58.86 %	272,567	8.93 %
OPERATING TAX REVENUES	463,106	735,673	2,778,636	3,051,203	-272,567	-58.86 %	272,567	8.93 %
OPERATING TAX REVENUES	463,106	735,673	2,778,636	3,051,203	-272,567	-58.86 %	272,567	8.93 %
703232 - OPERATING REVENUE TAX REVENUE MH.	275,536	234,116	1,653,216	1,611,796	41,420	15.03 %	-41,420	-2.57 %
703533 - OTHER REVENUE PROP 13	187,570	501,557	1,125,420	1,439,407	-313,987	-167.40 %	313,987	21.81 %
703634 - OTHER REVENUE ABX 163	0	0	0	0	0	0.00 %	0	0.00 %
TOTAL OPERATING EXPENSE	41,564	114,988	293,234	489,676	73,424	176.65 %	-196,442	-40.12 %
TOTAL OPERATING EXPENSE	41,564	114,988	293,234	489,676	73,424	176.65 %	-196,442	-40.12 %
PROFESSIONAL FEES	29,467	113,193	176,802	445,390	83,726	284.13 %	-268,588	-60.30 %
PROFESSIONAL FEES	29,467	113,193	176,802	445,390	83,726	284.13 %	-268,588	-60.30 %
PHYSICIAN FEES	0	0	0	0	0	0.00 %	0	0.00 %
PURCHASED SERVICES	29,467	113,193	176,802	445,390	83,726	284.13 %	-268,588	-60.30 %
SUPPLIES & OTHER EXPENSES	12,097	1,795	116,432	44,286	-10,302	-85.16 %	72,146	162.91 %
SUPPLY EXPENSE	0	0	0	0	0	0.00 %	0	0.00 %
OTHER EXPENSES	12,097	1,795	116,432	44,286	-10,302	-85.16 %	72,146	162.91 %
UTILITIES	0	-2,533	0	26,357	-2,533	0.00 %	-26,357	-100.00 %
OTHER EXPENSES	12,097	4,328	116,432	17,929	-7,769	-64.22 %	98,503	549.41 %
NON-OPERATING REVENUE & EXPENSE	876,208	496,256	5,783,918	2,847,606	379,952	43.36 %	-2,936,312	-103.12 %
NON-OPERATING REVENUE & EXPENSE	876,208	496,256	5,783,918	2,847,606	379,952	43.36 %	-2,936,312	-103.12 %
NON-OPERATING REVENUE & EXPENSE	876,208	496,256	5,783,918	2,847,606	379,952	43.36 %	-2,936,312	-103.12 %
NON-OPERATING REVENUE & EXPENSE	876,208	496,256	5,783,918	2,847,606	379,952	43.36 %	-2,936,312	-103.12 %
OTHER NON-OPERATING REVENUE	147,901	96,256	1,414,076	447,606	51,645	34.92 %	-966,470	-215.92 %
703098 - NON-OPERATING INTEREST INCOME	13,635	41,266	81,810	317,726	-27,631	-202.65 %	235,916	74.25 %

Income Statement

	DISTRICT Dec 24 Work	DISTRICT Dec 24 Act	DISTRICT Dec 24 Work YTD	DISTRICT Dec 24 Act YTD	Variance DISTRICT Dec 24 Work DISTRICT Dec 24 Act	Var%	Variance DISTRICT Dec 24 Act DISTRICT Dec 24 Work	Var%
903031 - NON-OPERATING DONATIONS/GAIN ON SALE	134,266	54,990	1,332,266	129,880	79,276	59.04 %	-1,202,386	-925.77 %
NON-OPERATING TAX REVENUE	728,307	400,000	4,369,842	2,400,000	328,307	45.08 %	-1,969,842	-82.08 %
TOTAL INTEREST & DEPRECIATION	782,249	835,674	4,722,903	5,036,727	53,425	6.83 %	-313,824	-6.23 %
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TOTAL INTEREST & DEPRECIATION	782,249	835,674	4,722,903	5,036,727	53,425	6.83 %	-313,824	-6.23 %
DEPRECIATION	418,455	424,587	2,540,139	2,542,606	6,132	1.47 %	-2,467	-0.10 %
INTEREST & AMORTIZATION	363,794	411,087	2,182,764	2,494,121	47,293	13.00 %	-311,357	-12.48 %

# Balance Sheet

## DISTRICT - Monthly

DISTRICT - Monthly	Jun 24 Act	Oct 24 Act	Nov 24 Act	Dec 24 Act	Var Jun 24 Act	Var%
NET BALANCE SHEET	2	1	4	-2	-4	-200.00 %
[-] TOTAL ASSETS	95,958,537	92,260,358	91,980,069	93,798,305	-2,160,232	-2.25 %
[-] TOTAL ASSETS	95,958,537	92,260,358	91,980,069	93,798,305	-2,160,232	-2.25 %
[-] CURRENT ASSETS	3,758,794	4,164,862	4,117,528	2,140,151	-1,618,643	-43.06 %
[-] CASH & EQUIVALENTS	1,370,686	781,406	213,874	203,105	-1,167,581	-85.18 %
[-] OTHER CURRENT ASSETS	2,388,108	3,383,456	3,903,654	1,937,046	-451,062	-18.89 %
[-] TAXES RECEIVABLE	2,078,826	3,383,456	3,650,088	1,937,046	-141,780	-6.82 %
[-] MISC RECEIVABLE	0	0	253,566	0	0	0.00 %
[-] PREPAID EXPENSES	309,282	0	0	0	-309,282	-100.00 %
[+] ASSETS WHICH USE IS LIMITED	17,825,841	12,192,875	21,006,151	23,959,256	6,133,415	34.41 %
[-] NET PROPERTY, PLANT, AND EQUIPMENT	73,849,265	73,834,432	73,544,607	74,274,970	425,705	0.58 %
[-] PROPERTY, PLANT, AND EQUIPMENT	172,088,213	173,768,476	173,901,575	175,056,525	2,968,312	1.72 %
[-] LAND & LAND IMPROVEMENTS	4,828,182	4,861,325	4,861,325	4,861,325	33,143	0.69 %
[-] BUILDINGS & BUILDING IMPROVEMENTS	132,533,755	132,652,072	132,652,072	132,652,072	118,317	0.09 %
[-] FIXED EQUIPMENT	30,335,813	30,405,839	30,419,639	30,448,679	112,866	0.37 %
[-] CONSTRUCTION IN PROGRESS	4,390,463	5,849,240	5,968,539	7,094,449	2,703,986	61.59 %
[-] LESS: ACCUMULATED DEPRECIATION	-98,238,948	-99,934,044	-100,356,968	-100,781,555	-2,542,607	-2.59 %
[+] OTHER ASSETS	524,637	2,068,189	-6,688,217	-6,576,072	-7,100,709	-1,353.45 %
[-] TOTAL LIABILITIES & FUND BALANCE	95,958,535	92,260,357	91,980,065	93,798,307	2,160,228	2.25 %
[-] TOTAL LIABILITIES	124,160,175	120,304,164	120,086,891	121,623,273	2,536,902	2.04 %
[-] CURRENT LIABILITIES	8,168,019	8,381,722	8,369,396	10,110,724	-1,942,705	-23.78 %
[-] ACCOUNTS PAYABLE	2,448,149	3,146,770	2,545,234	3,697,351	-1,249,202	-51.03 %
[-] OTHER CURRENT LIABILITIES	5,719,870	5,234,952	5,824,162	6,413,373	-693,503	-12.12 %
[-] ACCRUED INTEREST PAYABLE	1,969,785	1,095,440	1,503,168	1,910,898	58,887	2.99 %
[-] DEBT - CURRENT	3,750,085	4,139,512	4,320,994	4,502,475	752,390	20.06 %
[-] LONG TERM LIABILITIES	115,992,156	111,922,442	111,717,495	111,512,549	4,479,607	3.86 %
[-] OTHER LONG TERM LIABILITIES	115,992,156	111,922,442	111,717,495	111,512,549	4,479,607	3.86 %
[-] NOTES PAYABLE	115,992,156	111,922,442	111,717,495	111,512,549	4,479,607	3.86 %
[-] NET ASSETS	-28,201,640	-28,043,807	-28,106,826	-27,824,966	-376,674	-1.34 %
[-] NET ASSETS - UNRESTRICTED	-28,201,640	-28,043,807	-28,106,826	-27,824,966	-376,674	-1.34 %
[-] NET ASSETS - BEGINNING OF PERIOD	-41,887,744	-28,201,636	-28,201,636	-28,201,636	-13,686,108	-32.67 %
[-] CURRENT YEAR NET GAIN/(LOSS)	13,686,104	157,829	94,810	376,670	-13,309,434	-97.25 %



# TAB E

# Medical Office Building Common Area Maintenance Fees Billings and Payments

## Summary

Billings From 01/01/2011 Thru 12/31/2024

<u>Location</u>	<u>Property Name</u>	<u>TOTAL BILLED</u>	<u>TOT COLLECTED</u>	<u>AMT DUE</u>	<u>Months in Arrears</u>
Building #1	San Gorgonio Investors	\$86,966.18	\$70,556.44	\$16,409.74	32
Building #2	Ahsan Qazi, MD & Jung Yoo, MD	\$82,050.87	\$74,334.85	\$7,716.02	15
Highland Springs Medical Building Partners					
Building #3	Ahsan Qazi, MD & Jose Limon, MD	\$84,316.82	\$71,844.34	\$12,472.48	25
Memorial Hospital Professional Building					
Building #4	Rancho Paseo Medical Group	\$89,431.60	\$72,063.41	\$17,368.19	33
Building #5	Rancho Paseo Medical Group	\$87,743.12	\$68,977.87	\$18,765.25	37
Highland Springs LLC					
Lots 6 & 7	Wellness Properties - Dr. Borna	\$134,729.16	\$99,915.82	\$34,813.34	35
<b>TOTALS</b>		<b>\$565,237.75</b>	<b>\$457,692.73</b>	<b>\$107,545.02</b>	

**TAB F**

POLICIES AND PROCEDURES FOR BOARD APPROVAL - Hospital and District Board Meeting February 4, 2025

	<b>Title</b>	<b>Policy Area</b>	<b>Owner</b>	<b>Workflow Approval</b>
1	2025 Environment of Care Security Management Plan	Emergency Preparedness	Hunter, Joey: Director Emergency Preparedness, EOC & Security	Ariel Whitley for Healthcare District Board of Directors
2	Abuse – Identification and Reporting of Elder and Dependent Person (Adult)	Administration	Brady, Angela: Chief Nursing Executive	Ariel Whitley for Healthcare District Board of Directors
3	Acquisition of Computing and Telecommunications Systems Hardware	Information Services	Maja, Cosmina: Information Services Director	Ariel Whitley for Healthcare District Board of Directors
4	Call Back of Information Services Personnel	Information Services	Maja, Cosmina: Information Services Director	Ariel Whitley for Healthcare District Board of Directors
5	Clinical Diet Manual	Dietary	Hawthorne, Lakeisha: Director Food and Nutrition	Ariel Whitley for Healthcare District Board of Directors
6	Code Purple Procedure for the Emergency Department	Administration	Brady, Angela: Chief Nursing Executive	Ariel Whitley for Healthcare District Board of Directors
7	Complete Medical Records	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
8	Computer, Network, Mobile and Internet Access Policy	Information Services	Maja, Cosmina: Information Services Director	Ariel Whitley for Healthcare District Board of Directors
9	Dietary Nourishments	Nursing	Freude, Gayle: Director Med/Surg/CM and SW and P&P Chairperson	Ariel Whitley for Healthcare District Board of Directors
10	Discharge Planning Coordination	Nursing	Freude, Gayle: Director Med/Surg/CM and SW and P&P Chairperson	Ariel Whitley for Healthcare District Board of Directors
11	Disclosure of Protected Health Information (PHI) To Patients	Medical Records	Cornwall, Connie: HIM Manager	Ariel Whitley for Healthcare District Board of Directors
12	Environment of Care/Life Safety Committee (Fire Safety) Plan 2024-2025	Environment of Care	Sanchez, Salvador: Director of Engineering	Ariel Whitley for Healthcare District Board of Directors
13	Hazardous Chemical Spill - Code Orange	Emergency Preparedness	Hunter, Joey: Director Emergency Preparedness, EOC & Security	Ariel Whitley for Healthcare District Board of Directors

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	<b>Title</b>	<b>Policy Area</b>	<b>Owner</b>	<b>Workflow Approval</b>
14	Legal Hold or in Custody, Care of Patients	Nursing	Freude, Gayle: Director Med/Surg/CM and SW and P&P Chairperson	Ariel Whitley for Healthcare District Board of Directors
15	Mammography Phantom Quality Imaging and Assessment	Diagnostic Imaging	Chamberlin, Krystal: Director Diagnostic Imaging	Ariel Whitley for Healthcare District Board of Directors
16	Newborn Hyperbilirubinemia Management	Obstetrics	Garcia, Antonia: Director of OB Services	Ariel Whitley for Healthcare District Board of Directors
17	Obstetrical Instrument Disposal	Obstetrics	Garcia, Antonia: Director of OB Services	Ariel Whitley for Healthcare District Board of Directors
18	Operations of the Information Services Department	Information Services	Maja, Cosmina: Information Services Director	Ariel Whitley for Healthcare District Board of Directors
19	Patient Diet Orders and Nursing Protocol	Nursing	Freude, Gayle: Director Med/Surg/CM and SW and P&P Chairperson	Ariel Whitley for Healthcare District Board of Directors
20	Pediatric/Adolescent Admissions in the Adult Hospital	Nursing	Freude, Gayle: Director Med/Surg/CM and SW and P&P Chairperson	Ariel Whitley for Healthcare District Board of Directors
21	Rubella Vaccination	Obstetrics	Garcia, Antonia: Director of OB Services	Ariel Whitley for Healthcare District Board of Directors
22	Shelter-in-Place and Evacuation Plan - Disaster Policy	Emergency Preparedness	Hunter, Joey: Director Emergency Preparedness, EOC & Security	Ariel Whitley for Healthcare District Board of Directors
23	Software Acquisition and Maintenance	Information Services	Maja, Cosmina: Information Services Director	Ariel Whitley for Healthcare District Board of Directors
24	Surgical Services - Cesarean Sections	Surgical Services	Castillo, Yubitza: Director of Surgical Services	Ariel Whitley for Healthcare District Board of Directors
25	Surgical Services - Death of a Patient	Surgical Services	Castillo, Yubitza: Director of Surgical Services	Ariel Whitley for Healthcare District Board of Directors
26	Surgical Services - Forensics Legal Chain of Custody	Surgical Services	Castillo, Yubitza: Director of Surgical Services	Ariel Whitley for Healthcare District Board of Directors

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	<b>Title</b>	<b>Policy Area</b>	<b>Owner</b>	<b>Workflow Approval</b>
27	Surgical Services - Frozen Section - Pathology	Surgical Services	Castillo, Yubitza: Director of Surgical Services	Ariel Whitley for Healthcare District Board of Directors
28	Surgical Services - Patient Skin Antisepsis	Surgical Services	Castillo, Yubitza: Director of Surgical Services	Ariel Whitley for Healthcare District Board of Directors
29	Surgical Services - Procedures Requiring a Surgical Assistant	Surgical Services	Castillo, Yubitza: Director of Surgical Services	Ariel Whitley for Healthcare District Board of Directors
30	Surgical Services-Cardiopulmonary Arrest/Code Blue	Surgical Services	Castillo, Yubitza: Director of Surgical Services	Ariel Whitley for Healthcare District Board of Directors
31	Transfer of Inpatients to Other Facilities	Nursing	Freude, Gayle: Director Med/Surg/CM and SW and P&P Chairperson	Ariel Whitley for Healthcare District Board of Directors
32	Umbilical Arterial Catheterization	Obstetrics	Garcia, Antonia: Director of OB Services	Ariel Whitley for Healthcare District Board of Directors
33	Vaginal Birth After Cesarean (VBAC)	Obstetrics	Garcia, Antonia: Director of OB Services	Ariel Whitley for Healthcare District Board of Directors
34	Weighing and Measuring Patients	Nursing	Freude, Gayle: Director Med/Surg/CM and SW and P&P Chairperson	Ariel Whitley for Healthcare District Board of Directors