

REGULAR MEETING OF THE
SAN GORGONIO MEMORIAL HOSPITAL
BOARD OF DIRECTORS

November 1, 2022

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, November 1, 2022, in Modular C meeting room, 600 N. Highland Springs Avenue, Banning, California.

Members Present: Phillip Capobianco, Susan DiBiasi (Chair), Ehren Ngo, Ron Rader, Steve Rutledge (Vice Chair), Randal Stevens, Dennis Tankersley

Members Absent: Joel Labha, Siri Welch

Required Staff: Steve Barron (CEO), Pat Brown (CNO/COO), Daniel Heckathorne (CFO), Sherif Khalil, MD (Chief of Staff), Annah Karam (CHRO), Ariel Whitley (Executive Assistant), Angie Brady (ED Director), Joey Hunter (Security Director), Peter Kim (Performance Improvement Director)

AGENDA ITEM		ACTION / FOLLOW-UP
Call To Order	Chair, Susan DiBiasi, called the meeting to order at 4:09 pm.	
Public Comment	No public comment.	
OLD BUSINESS		
Proposed Action - Approve Minutes October 4, 2022, regular meeting.	Chair, Susan DiBiasi, asked for any changes or corrections to the minutes of the October 4, 2022, regular meeting as included on the board tablets.	The minutes of the October 4, 2022, regular meeting will stand correct as presented.
NEW BUSINESS		
Hospital Board Chair Monthly Report	No report.	
CEO Monthly Report	Steve reported that we had a good first quarter financially. Volume in surgery is picking up. Census has been low. Influenza is going around.	
November, December, & January 2023 Board/Committee meeting calendars	Calendars for November, December, & January 2023 were included on the board tablets.	
For Review – Mission/Vision/Values Statement	Steve Barron noted that the current Mission, Vision, and Values Statement is included in the Board packets for review. The Mission, Vision, and Value Statement is scheduled for its annual approval at the December board meeting.	

AGENDA ITEM		ACTION / FOLLOW-UP																				
<p>Proposed Action – Approve 2023 Meeting Dates</p>	<p>Chair DiBiasi reported that included on the board tablets is a list of suggested meeting dates for 2023.</p> <p>There was an error on the agenda to approve the “2022 Meeting Dates” which should have read “2023 Meeting Dates”. This error was brought to the attention of the Board, and they voted to approve the 2023 Meeting Dates.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 640 1250 814"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Absent	Motion carried.		<p>M.S.C. (Tankersley/Stevens), the SGMH Board of Directors approved the 2023 Meeting Dates as presented.</p>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Absent	Motion carried.																				
<p>For Review – Existing Slate of Officers</p>	<p>Chair DiBiasi noted that the 2022 Slate of Officers was included on the board tablets as informational. The proposed approval for the 2023 Slate of Officers is scheduled for the December 2022 meeting to be effective at the January 2023 board meeting.</p>																					
<p>Bi-Monthly Patient Care Services Report</p>	<p>Pat Brown briefly reviewed the Bi-Monthly Patient Care Services report as included on the board tablets.</p>																					
<p>COMMITTEE REPORTS:</p>																						
<p>Finance Committee</p> <p>Proposed Action – Recommend Approval of the September 2022 Financial Statement (Unaudited).</p>	<p>Dan Heckathorne, CFO, reviewed the Executive Summary of the September 2022 Financial report which was included on the board tablet. A copy of the Finance Committee’s October 25, 2022, meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of September 2022 Financial report as presented.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1486 1250 1661"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Absent	Motion carried.		<p>M.S.C., (Rader/Rutledge), the SGMH Board of Directors approved the September 2022 Financial Statement as presented.</p>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Absent	Motion carried.																				

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<p>Proposed Action – Approve Resolution No. 2022-01</p>	<p>The Board voted to approve Resolution No. 2022-01, a resolution authorizing Joey Hunter Sr. to execute for and on behalf of the named Applicant, a public entity established under the laws of the State of California any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and subgranted through the State of California for the FY 2022 Nonprofit Security Grant Program</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 625 1250 802"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Absent	Motion carried.		<p>M.S.C., (Ngo/Stevens), the SGMH Board of Directors voted to approve Resolution No. 2022-01 as presented.</p>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Absent	Motion carried.																				
<p>Chief of Staff Report</p> <p>Proposed Action – Approve Recommendations of the Medical Executive Committee</p>	<p>Sherif Khalil, MD, Chief of Staff, briefly reviewed the Medical Executive Committee report as included on the board tablets.</p> <p>Approval Items:</p> <ul style="list-style-type: none"> • 2022 Annual Approval of Policies and Procedures • Medical Staff Bylaws – Recommended Addition <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1134 1250 1310"> <tr> <td>Capobianco</td> <td>No</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	No	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Absent	Motion carried.		<p>M.S.C., (Rader/Tankersley), the SGMH Board of Directors approved the Medical Executive Committee recommended approval items as submitted.</p>
Capobianco	No	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
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Welch	Absent	Motion carried.																				
<p>Proposed Action – Approve Policies and Procedures</p>	<p>There were twenty-nine (29) policies and procedures included on the board tablets presented for approval by the Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1516 1250 1692"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Absent	Motion carried.		<p>M.S.C., (Rutledge/Rader), the SGMH Board of Directors approved the policies and procedures as submitted.</p>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
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<p>Community Benefit events/Announcements/and newspaper articles</p>	<p>Miscellaneous information was included on the board tablets.</p> <p>Ron Rader announced that the Good Morning Beaumont Breakfast will be changing venues. The new location is the Noble Creek Copper Room located at 390 Oak Valley Parkway in Beaumont.</p>																					

AGENDA ITEM		ACTION / FOLLOW-UP
Future Agenda Items	<ul style="list-style-type: none"> • Community Health Needs Assessment • Potential Special Meeting 	
Adjourn to Closed Session	<p>Chair, DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> ➤ Recommend approval to the Healthcare District Board – Medical Staff Credentialing ➤ Receive Quarterly Performance Improvement Committee Report ➤ Receive Quarterly Security/Safety & Emergency Preparedness Report ➤ Receive Quarterly Corporate Compliance Report <p>The meeting adjourned to Closed Session at 4:43 pm.</p>	
Reconvene to Open Session	<p>The meeting adjourned from closed session at 5:32 pm.</p> <p>At the request of Chair DiBiasi, Ariel Whitley reported on the actions taken/information received during the Closed Session as follows:</p> <ul style="list-style-type: none"> ➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing ➤ Received Quarterly Performance Improvement Committee Report ➤ Received Quarterly Security/Safety & Emergency Preparedness Report ➤ Received Quarterly Corporate Compliance Report 	
Adjourn	The meeting was adjourned at 5:35 pm.	

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours. Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Executive Assistant