

**REGULAR MEETING OF THE  
 SAN GORGONIO MEMORIAL HOSPITAL  
 BOARD OF DIRECTORS**

May 2, 2023

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, May 2, 2023, in Modular C meeting room, 600 N. Highland Springs Avenue, Banning, California.

**Members Present:** Susan DiBiasi (Chair), Perry Goldstein, Shannon McDougall, Darrell Petersen, Ron Rader, Steve Rutledge (Vice Chair), Randal Stevens, Lanny Swerdlow

**Members Absent:** Dennis Tankersley

**Required Staff:** Steve Barron (CEO), Daniel Heckathorne (CFO), Sherif Khalil, MD (Chief of Staff), Annah Karam (CHRO), Ariel Whitley (Executive Assistant), Angie Brady (CNE), John Peleuses (VP Ancillary and Support Services), Karan P. Singh, MD (CMO), Joey Hunter (Security Director)

| AGENDA ITEM                                |  | ACTION / FOLLOW-UP  |
|--|--|---|
| <b>Call To Order</b>                       | Chair, Susan DiBiasi, called the meeting to order at 4:02 pm.  |   |
| <b>Public Comment</b>                      | No public comment.   |   |
| <b>GENERAL TOPIC</b>                       |  |   |
| <b>Leapfrog Presentation</b>               | Ana Valdez and Luke Wallace of the Performance Improvement department gave a presentation about Leapfrog and our expected grade.                                     |   |
| <b>OLD BUSINESS</b>                        |  |   |
| <b>Proposed Action - Approve Minutes</b>   | Chair, Susan DiBiasi, asked for any changes or corrections to the minutes of the April 4, 2023, regular meeting.   | <b>The minutes of the April 4, 2023, regular meeting will stand correct as presented.</b> |
| <b>April 4, 2023, regular meeting.</b>     | There we none.   |   |
| <b>NEW BUSINESS</b>                        |  |   |
| <b>Hospital Board Chair Monthly Report</b> | Chair DiBiasi announced we have a new Hospital Board member, Perry Goldstein. She also announced that Ron Rader has been appointed to the Healthcare District Board. |   |
| <b>CEO Monthly Report</b>                  | Steve discussed upcoming changes in the Hospitalist program. He will have more details at the next board meeting.  |   |

| AGENDA ITEM  |   | ACTION / FOLLOW-UP |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |   |
|--|---|--------------------|-----|-----------|-----|-----------|-----|----------|-----|-------|-----|----------|-----|---------|-----|----------|-----|------------|--------|-----------------|--|---|
| <b>May, June, and July Board/Committee meeting calendars</b>   | Calendars for May, June, and July were included on the board tablets.   |                    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |   |
| <b>Bi-Monthly Patient Care Services Report</b>   | Angela Brady, CNE, gave the Bi-Monthly Patient Care Services Report as included on the board tablets.   |                    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |   |
| <b>COMMITTEE REPORTS:</b>  |   |                    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |   |
| <b>Finance Committee</b><br><br><b>Proposed Action – Recommend Approval of the March 2023 Financial Statement (Unaudited).</b>   | <p>Dan Heckathorne, CFO, reviewed the Executive Summary of the March 2023 Financial report which was included on the board tablet. A copy of the Finance Committee’s April 25, 2023, meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the March 2023 Financial report as presented.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 919 1255 1094"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table>  | DiBiasi            | Yes | Goldstein | Yes | McDougall | Yes | Petersen | Yes | Rader | Yes | Rutledge | Yes | Stevens | Yes | Swerdlow | Yes | Tankersley | Absent | Motion carried. |  | <b>M.S.C., (Rutledge/Rader), the SGMH Board of Directors approved the March 2023 Financial Statement as presented.</b>  |
| DiBiasi  | Yes   | Goldstein          | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |   |
| McDougall  | Yes   | Petersen           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |   |
| Rader  | Yes   | Rutledge           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |   |
| Stevens  | Yes   | Swerdlow           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |   |
| Tankersley   | Absent  | Motion carried.    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |   |
| <b>Annual Corporate 990 Filing - Review</b>  | This item was included as information for review. Please forward any questions to Margaret Kammer.  |                    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |   |
| <b>Proposed Action - Recommend approval to the Healthcare District Board</b><br><ul style="list-style-type: none"> <li>• <b>Approval for San Gorgonio Memorial Hospital (Corporation) to establish an IntraFi ICS and CDARS Program with Pacific Premier Bank</b></li> </ul> | <p>The recent collapse of Silicon Valley Bank on March 10<sup>th</sup> and Signature Bank just a couple days later and the subsequent takeover of both banks by the Federal Deposit Insurance Corporation (“FDIC”) has prompted staff to reevaluate the safety of the Districts’ and the Corporation’s deposits residing at commercial banking institutions.</p> <p>Please refer to Tab C for a detailed description of the IntraFi ICS and CDARS program.</p> <p>It was noted that approval is recommended to the Healthcare District Board.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 1703 1255 1877"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table> | DiBiasi            | Yes | Goldstein | Yes | McDougall | Yes | Petersen | Yes | Rader | Yes | Rutledge | Yes | Stevens | Yes | Swerdlow | Yes | Tankersley | Absent | Motion carried. |  | <b>M.S.C. (Swerdlow/Rader), the SGMH Board of Directors voted to recommend approval for San Gorgonio Memorial Hospital (Corporation) to establish an IntraFi ICS and CDARS Program with Pacific Premier Bank to the Healthcare District Board of Directors.</b> |
| DiBiasi  | Yes   | Goldstein          | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |   |
| McDougall  | Yes   | Petersen           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |   |
| Rader  | Yes   | Rutledge           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |   |
| Stevens  | Yes   | Swerdlow           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |   |
| Tankersley   | Absent  | Motion carried.    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |   |

| AGENDA ITEM  |  | ACTION / FOLLOW-UP |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
|--|--|--------------------|-----|-----------|-----|-----------|-----|----------|-----|-------|-----|----------|-----|---------|-----|----------|-----|------------|--------|-----------------|--|--|
| <p><b>Proposed Action - Recommend approval to the Healthcare District Board</b></p> <ul style="list-style-type: none"> <li><b>To enter into an agreement with Sysmex America, Inc for acquisition of equipment, service, and reagents for the performance of diagnostic urinalysis, including the trade-in of the current equipment</b></li> </ul> | <p>The hospital needs an updated laboratory instrument to perform routine urinalysis and assist in the determination of urine specimens needing culture and sensitivity. Existing equipment is approaching the end of life. This new equipment will reduce the need for manual microscopic screenings by approximately 50 per cent by Clinical Laboratory Scientists (CLS).</p> <p>It was noted that approval is recommended to the Healthcare District Board.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 674 1255 848"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table> | DiBiasi            | Yes | Goldstein | Yes | McDougall | Yes | Petersen | Yes | Rader | Yes | Rutledge | Yes | Stevens | Yes | Swerdlow | Yes | Tankersley | Absent | Motion carried. |  | <p><b>M.S.C. (Stevens/McDougall), the SGMH Board of Directors voted to recommend approval to enter into an agreement with Sysmex America, Inc for acquisition of equipment, service, and reagents for the performance of diagnostic urinalysis, including the trade-in of the current equipment to the Healthcare District Board of Directors.</b></p> |
| DiBiasi  | Yes  | Goldstein          | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| McDougall  | Yes  | Petersen           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| Rader  | Yes  | Rutledge           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| Stevens  | Yes  | Swerdlow           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| Tankersley   | Absent   | Motion carried.    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| <p><b>Human Resources Committee</b></p>  | <p>At the request of Committee Chair, Ron Rader, Annah Karam, Chief Human Resources Officer, briefly reviewed the reports that were reviewed at the committee meeting and the reports discussed as included on the board tablets. A copy of the Human Resources Committee’s April 19, 2023, meeting minutes were also included on the board tablets.</p>   |                    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| <p><b>Community Planning Committee</b></p>   | <p>Committee Chair, Steve Rutledge, gave the Community Planning Committee report. A copy of the Committee’s April 19, 2023, meeting minutes were also included on the board tablets.</p>   |                    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| <p><b>Proposed Action – Approve Community Benefit Plan</b></p>   | <p>The Community Benefit Plan was presented to the full board. The board reviewed and discussed items for the plan at the April Community Planning Committee meeting.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 1451 1255 1625"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table>  | DiBiasi            | Yes | Goldstein | Yes | McDougall | Yes | Petersen | Yes | Rader | Yes | Rutledge | Yes | Stevens | Yes | Swerdlow | Yes | Tankersley | Absent | Motion carried. |  | <p><b>M.S.C., (Rader/Rutledge), the SGMH Board of Directors voted to approve the Community Benefit Plan</b></p>  |
| DiBiasi  | Yes  | Goldstein          | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| McDougall  | Yes  | Petersen           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| Rader  | Yes  | Rutledge           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| Stevens  | Yes  | Swerdlow           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| Tankersley   | Absent   | Motion carried.    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |

| AGENDA ITEM  |  | ACTION / FOLLOW-UP |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
|--|--|--------------------|-----|-----------|-----|-----------|-----|----------|-----|-------|-----|----------|-----|---------|-----|----------|-----|------------|--------|-----------------|--|--|
| <p><b>Chief of Staff Report</b></p> <p><b>Proposed Action – Approve Recommendations of the Medical Executive Committee</b></p> | <p>Sherif Khalil, MD, Chief of Staff, briefly reviewed the Medical Executive Committee report as included on the board tablets.</p> <p>Approval Items:</p> <ul style="list-style-type: none"> <li>• 2023 Annual Approval of Policies and Procedures</li> <li>• Critical Values – Tiger Text</li> </ul> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="386 575 1253 751"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table> | DiBiasi            | Yes | Goldstein | Yes | McDougall | Yes | Petersen | Yes | Rader | Yes | Rutledge | Yes | Stevens | Yes | Swerdlow | Yes | Tankersley | Absent | Motion carried. |  | <p><b>M.S.C., (McDougall/Stevens), the SGMH Board of Directors approved the Medical Executive Committee recommended approval items as submitted.</b></p> |
| DiBiasi  | Yes  | Goldstein          | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| McDougall  | Yes  | Petersen           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| Rader  | Yes  | Rutledge           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| Stevens  | Yes  | Swerdlow           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| Tankersley   | Absent   | Motion carried.    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| <p><b>Proposed Action – Approve Policies and Procedures</b></p>  | <p>There were forty-three (43) policies and procedures included on the board tablets presented for approval by the Board.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="386 949 1253 1125"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table>   | DiBiasi            | Yes | Goldstein | Yes | McDougall | Yes | Petersen | Yes | Rader | Yes | Rutledge | Yes | Stevens | Yes | Swerdlow | Yes | Tankersley | Absent | Motion carried. |  | <p><b>M.S.C., (Swerdlow/Petersen), the SGMH Board of Directors approved the policies and procedures as submitted.</b></p>                                |
| DiBiasi  | Yes  | Goldstein          | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| McDougall  | Yes  | Petersen           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| Rader  | Yes  | Rutledge           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| Stevens  | Yes  | Swerdlow           | Yes |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| Tankersley   | Absent   | Motion carried.    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| <p><b>Community Benefit events/Announcements/and newspaper articles</b></p>  | <p>Miscellaneous information was included on the board tablets.</p>  |                    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| <p><b>Future Agenda Items</b></p>  | <ul style="list-style-type: none"> <li>• None</li> </ul>   |                    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| <p><b>Adjourn to Closed Session</b></p>  | <p>Chair, DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> <li>➤ Recommend approval to the Healthcare District Board – Medical Staff Credentialing</li> <li>➤ Receive Quarterly Emergency Preparedness/Environment Safety Report</li> <li>➤ Receive Quarterly Corporate Compliance Committee Report</li> </ul> <p>The meeting adjourned to Closed Session at 5:34 pm.</p>   |                    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |
| <p><b>Reconvene to Open Session</b></p>  | <p>The meeting adjourned from closed session at 5:57 pm.</p> <p>At the request of Chair DiBiasi, Ariel Whitley reported on the actions taken/information received during the Closed Session as follows:</p>  |                    |     |           |     |           |     |          |     |       |     |          |     |         |     |          |     |            |        |                 |  |  |

| AGENDA ITEM    |  | ACTION / FOLLOW-UP |
|----------------|--|--------------------|
|                | <ul style="list-style-type: none"> <li>➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing</li> <li>➤ Received Quarterly Emergency Preparedness/Environment Safety Report</li> <li>➤ Received Quarterly Corporate Compliance Committee Report</li> </ul> |                    |
| <b>Adjourn</b> | The meeting was adjourned at 5:59 pm.  |                    |

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Executive Assistant