

REGULAR MEETING OF THE
SAN GORGONIO MEMORIAL HOSPITAL
BOARD OF DIRECTORS

February 1, 2022

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, February 1, 2022. In an effort to prevent the spread of COVID-19 (coronavirus), and in accordance with the Governor’s Executive Order N-29-20 (pending AB 361 implementation), there was no public location for attending this board meeting in person. Board members and members of the public participated via WebEx.

Members Present: Phillip Capobianco III, Susan DiBiasi (Chair), Ehren Ngo, Ron Rader, Steve Rutledge, Randal Stevens, Dennis Tankersley, Siri Welch

Members Absent: Joel Labha

Required Staff: Steve Barron (CEO), Pat Brown (CNO/COO), Daniel Heckathorne (CFO), Sherif Khalil, MD (Chief of Staff), Annah Karam (CHRO), Ariel Whitley (Executive Assistant), Karan Singh, MD (CMO), Angie Brady (ED Director), Margaret Kammer (Controller), Valerie Hunter (Foundation Director)

AGENDA ITEM		ACTION / FOLLOW-UP
Call To Order	Chair, Susan DiBiasi called the meeting to order at 4:03 pm.	
Public Comment	Members of the public who wished to comment on any item on the agenda were encouraged to submit comments by emailing publiccomment@sgmh.org prior to this meeting. No public comment emails were received.	
OLD BUSINESS		
Proposed Action - Approve Minutes January 4, 2022, regular meeting.	Chair DiBiasi asked for any changes or corrections to the minutes of the January 4, 2022, regular meeting as included on the board tablets.	The minutes of the January 4, 2022, regular meeting will stand correct as presented.
NEW BUSINESS		

AGENDA ITEM		ACTION / FOLLOW-UP
Hospital Board Chair Monthly Report	Chair DiBiasi reported that we have been dealing with the consequences of COVID lately. Susan also mentioned that she would be happy to donate her column in the Hospital newsletter to board members. If you are interested, please contact Susan. All content will be reviewed prior to publishing.	
CEO Monthly Report	Steve Barron, CEO, reported that we currently have several patients and staff that are with COVID. We are experiencing a staff shortage and we are unsure of what to expect financially for the month of January. Positively, our volumes are at or above budget. Steve reminded everyone to be cautious and continue social distancing to remain safe. Last, Steve reported that the implementation of the da Vinci robot is delayed due to supply issues. We anticipate receiving it by the end of March.	
February, March, & April Board/Committee meeting calendars	Calendars for February, March, and April were included on the board tablets.	
Foundation Monthly Report	The Foundation Director, Valerie Hunter, gave the Foundation Monthly Report as included on the board tablets.	
Annual Completion of FPPC Statement of Economic Interest (Form 700) for 2021	Chair DiBiasi noted that the 2021 FPPC Form 700s were sent via USPS on February 1, 2022. These completed forms are due back to Ariel Whitley not later than March 11th.	

AGENDA ITEM		ACTION / FOLLOW-UP																				
<p>Proposed Action – Approve 2022 Environment of Care Plans</p>	<p>Dan Mares briefly reviewed the 2022 Environment of Care Plans as included on the board tablets. These plans included:</p> <ul style="list-style-type: none"> • 2022 Hazardous Materials and Waste Management Plan • 2022 Life Safety (Fire Safety) Plan • 2022 Utilities Management Plan • 2022 Medical Equipment Management Plan • 2022 Environmental Safety and Security Management Plan • 2022 Emergency Management Plan <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 730 1247 919"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<p>M.S.C., (Rader/Tankersley) the SGMH Board of Directors approved the 2022 Environment of Care Plans as presented.</p>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Yes	Motion carried.																				
<p>COMMITTEE REPORTS:</p>																						
<p>Finance Committee</p> <p>Proposed Action – Recommend Approval of the December 2021 Financial Statement (Unaudited).</p>	<p>Dan Heckathorne, CFO, reviewed the Executive Summary of the December 2021 Financial report which was included on the board tablet. A copy of the Finance Committee’s January 25, 2022, meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the December 2021 Financial report as presented.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1360 1247 1549"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<p>M.S.C., (Rader/Rutledge), the SGMH Board of Directors approved the December 2021 Financial Statement as presented.</p>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Yes	Motion carried.																				
<p>Updated Self Pay and Charity Care Policy</p>	<p>Dan Heckathorne, CFO, spoke briefly on the updates to the Self-Pay portion of the Self Pay and Charity Care Policy.</p>																					

AGENDA ITEM		ACTION / FOLLOW-UP																				
<p>Proposed Action – Recommend approval to the Healthcare District Board - Adopt Resolution No. 2022-01</p>	<p>Dan Heckathorne reported that Resolution No. 2022-01 is a resolution authorizing the execution and delivery of a Loan and Security Agreement, Promissory Note, and certain actions in connection therewith for the California Health Facilities Financing Authority Nondesignated Public Hospital Bridge Loan Program.</p> <p>It was noted that this resolution was recommended for approval by the Finance Committee.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 678 1247 869"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<p>M.S.C., (Welch/Ngo), the SGMH Board of Directors voted to recommend approval to the Healthcare District Board to adopt Resolution No. 2022-01.</p>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Yes	Motion carried.																				
<p>Chief of Staff Report</p> <p>Proposed Action – Approve Recommendations of the Medical Executive Committee</p>	<p>Sherif Khalil, MD, Chief of Staff, briefly reviewed the Medical Executive Committee report as included on the board tablets.</p> <p>Approval Items:</p> <ul style="list-style-type: none"> • 2022 Annual Approval of Policies and Procedures • Pharmacy and Therapeutics • Approval of Beta Strep Screen for Sore Throat <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1283 1247 1474"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Yes</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Yes	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<p>M.S.C., (Rutledge/Welch), the SGMH Board of Directors approved the Medical Executive Committee recommended approval items as submitted.</p>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Yes	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Yes	Motion carried.																				

AGENDA ITEM		ACTION / FOLLOW-UP																				
<p>Proposed Action – Approve Policies and Procedures</p>	<p>There were twenty-one (21) policies and procedures included on the board tablets presented for approval by the Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 457 1247 646"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<p>M.S.C., (Rader/Stevens), the SGMH Board of Directors approved the policies and procedures as submitted.</p>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Yes	Motion carried.																				
<p>Community Benefit events/Announcements/and newspaper articles</p>	<p>Miscellaneous information was included on the board tablets.</p> <p>Ron Rader thanked the Hospital staff that attended the Beaumont Chamber of Commerce Citizen of the Year event. Ron also announced that Dr. Della Condon will be the featured speaker at the Good Morning Beaumont Breakfast. If anyone is interested in attending, contact the Chamber prior to February 11th.</p>																					
<p>Future Agenda Items</p>	<p>None.</p>																					
<p>Adjourn to Closed Session</p>	<p>Chair DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> ➤ Recommend approval to the Healthcare District Board – Medical Staff Credentialing ➤ Participate in telephone conference with legal counsel ➤ Receive 2021 Annual Environment of Care Evaluations ➤ Receive Quarterly Emergency Preparedness/Environment Safety report ➤ Receive Quarterly Corporate Compliance Committee report ➤ Receive Quarterly Performance Improvement Committee report <p>The meeting adjourned to Closed Session at 5:06 pm.</p>																					

AGENDA ITEM		ACTION / FOLLOW-UP
Reconvene to Open Session	<p>The meeting adjourned from closed session at 5:57 pm.</p> <p>At the request of Chair DiBiasi, Ariel Whitley reported on the actions taken/information received during the Closed Session as follows:</p> <ul style="list-style-type: none"> ➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing ➤ Participated in telephone conference with legal counsel ➤ Received 2021 Annual Environment of Care Evaluations ➤ Received Quarterly Emergency Preparedness/Environment Safety report ➤ Received Quarterly Corporate Compliance Committee report ➤ Received Quarterly Performance Improvement Committee report 	
Adjourn	The meeting was adjourned at 5:57 pm.	

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Executive Assistant