

REGULAR MEETING OF THE  
SAN GORGONIO MEMORIAL HOSPITAL  
BOARD OF DIRECTORS

August 2, 2022

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, August 2, 2022, in Modular C meeting room, 600 N. Highland Springs Avenue, Banning, California.

Members Present: Phillip Capobianco, Susan DiBiasi (Chair), Ehren Ngo, Ron Rader, Steve Rutledge (Vice Chair), Randal Stevens, Siri Welch

Members Absent: Joel Labha, Dennis Tankersley

Required Staff: Steve Barron (CEO), Pat Brown (CNO/COO), Daniel Heckathorne (CFO), Sherif Khalil, MD (Chief of Staff), Annah Karam (CHRO), Ariel Whitley (Executive Assistant), Karan P. Singh, MD (CMO), Angie Brady (ED Director), Valerie Hunter (Foundation Director)

| AGENDA ITEM   |  | ACTION / FOLLOW-UP   |
|---|--|--|
| <b>Call To Order</b>  | Chair, Susan DiBiasi, called the meeting to order at 4:06 pm.  |  |
| <b>Public Comment</b>   | No public addressed the Board.   |  |
| <b>OLD BUSINESS</b>   |  |  |
| <b>Proposed Action - Approve Minutes July 5, 2022, regular meeting.</b> | Chair, Susan DiBiasi, asked for any changes or corrections to the minutes of the July 5, 2022, regular meeting as included on the board tablets.                                   | <b>The minutes of the July 5, 2022, regular meeting will stand correct as presented.</b> |
| <b>NEW BUSINESS</b>   |  |  |
| <b>Hospital Board Chair Monthly Report</b>                              | Chair DiBiasi briefly reported that July was a very busy month as we entered FY 2023 on July 1, 2022.  |  |
| <b>CEO Monthly Report</b>   | Steve Barron briefly reported that the ED and Surgery Department are very busy. He also reported that we had a good month of June. Steve will give the Finance Report (item VIII). |  |

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|---|--|--------------------|--------|---------|-----|-------|--------|-----|-----|-------|-----|----------|-----|---------|-----|------------|--------|-------|-----|-----------------|--|--|
| <b>August, September, &amp; October Board/Committee meeting calendars</b>   | Calendars for August, September, & October were included on the board tablets.   |                    |        |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |  |
| <b>Foundation Monthly Report</b>  | Foundation Director, Valerie Hunter, gave the Foundation Monthly Report as included on the board tablets.  |                    |        |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |  |
| <b>COMMITTEE REPORTS:</b>   |  |                    |        |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |  |
| <b>Finance Committee</b><br><br><b>Proposed Action – Recommend Approval of the June 2022 Financial Statement (Unaudited).</b> | <p>Steve Barron, CEO, reviewed the Executive Summary of the June 2022 Financial report which was included on the board tablet. A copy of the Finance Committee’s July 26, 2022, meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the June 2022 Financial report as presented.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 976 1250 1165"> <tbody> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Absent</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </tbody> </table> | Capobianco         | Yes    | DiBiasi | Yes | Labha | Absent | Ngo | Yes | Rader | Yes | Rutledge | Yes | Stevens | Yes | Tankersley | Absent | Welch | Yes | Motion carried. |  | <b>M.S.C., (Rader/Stevens), the SGMH Board of Directors approved the June 2022 Financial Statement as presented.</b> |
| Capobianco  | Yes  | DiBiasi            | Yes    |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |  |
| Labha   | Absent   | Ngo                | Yes    |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |  |
| Rader   | Yes  | Rutledge           | Yes    |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |  |
| Stevens   | Yes  | Tankersley         | Absent |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |  |
| Welch   | Yes  | Motion carried.    |        |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |  |
| <b>Chief of Staff Report</b><br><br><b>Proposed Action – Approve Recommendations of the Medical Executive Committee</b>       | There was no report or items for approval.   |                    |        |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |  |

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|--|---|--------------------|--------|---------|-----|-------|--------|-----|-----|-------|-----|----------|-----|---------|-----|------------|--------|-------|-----|-----------------|--|---|
| <b>Proposed Action – Approve Policies and Procedures</b>             | <p>There were seven (7) policies and procedures included on the board tablets presented for approval by the Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 457 1247 646"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Absent</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table> | Capobianco         | Yes    | DiBiasi | Yes | Labha | Absent | Ngo | Yes | Rader | Yes | Rutledge | Yes | Stevens | Yes | Tankersley | Absent | Welch | Yes | Motion carried. |  | <p><b>M.S.C., (Ngo/Welch), the SGMH Board of Directors approved the policies and procedures as submitted.</b></p> |
| Capobianco   | Yes   | DiBiasi            | Yes    |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |   |
| Labha  | Absent  | Ngo                | Yes    |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |   |
| Rader  | Yes   | Rutledge           | Yes    |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |   |
| Stevens  | Yes   | Tankersley         | Absent |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |   |
| Welch  | Yes   | Motion carried.    |        |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |   |
| <b>Community Benefit events/Announcements and newspaper articles</b> | <p>Miscellaneous information was included on the board tablets.</p> <p>Employee Service Awards will take place on September 15<sup>th</sup> from 12:00 pm to 3:00 pm at Tukwet. The Board of Directors will be invited.</p>   |                    |        |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |   |
| <b>Future Agenda Items</b>   | <p>None.</p>  |                    |        |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |   |
| <b>Adjourn to Closed Session</b>                                     | <p>Chair, DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> <li>➤ Recommend approval to the Healthcare District Board – Medical Staff Credentialing</li> <li>➤ Receive Quarterly Security/Safety &amp; Emergency Preparedness Report</li> <li>➤ Receive Quarterly Performance Improvement Committee Report</li> <li>➤ Receive Quarterly Corporate Compliance Committee Report</li> </ul> <p>The meeting adjourned to Closed Session at 4:37 pm.</p>   |                    |        |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |   |
| <b>Reconvene to Open Session</b>                                     | <p>The meeting adjourned from closed session at 5:05 pm.</p> <p>At the request of Chair DiBiasi, Ariel Whitley reported on the actions taken/information received during the Closed Session as follows:</p> <ul style="list-style-type: none"> <li>➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing</li> <li>➤ Received Quarterly Security/Safety &amp; Emergency Preparedness Report - Informational</li> </ul>   |                    |        |         |     |       |        |     |     |       |     |          |     |         |     |            |        |       |     |                 |  |   |

| AGENDA ITEM    |   | ACTION / FOLLOW-UP |
|----------------|---|--------------------|
|                | <ul style="list-style-type: none"> <li>➤ Received Quarterly Performance Improvement Committee Report - Informational</li> <li>➤ Received Quarterly Corporate Compliance Committee Report</li> </ul> |                    |
| <b>Adjourn</b> | The meeting was adjourned at 5:06 pm.   |                    |

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Executive Assistant